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Purchase Order:	7086367	Order Date:	2022-11-08
Total Amount:	312.00	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	RAEGAN SHAW
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Raegan.Shaw@Staples.com
phone:	9133194466

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US
phone:	5168529108

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Order Shipments:

ContactDetails:	
attentionTo:	GRETCHEN MULLIN

companyName: NORTHERN WESTCHESTER HOSPITAL  
addressLines: 400 E MAIN ST  
RECEIVING, PO#8122016349  
city: MOUNT KISCO  
state: NY  
postalCode: 105493477  
country: US  
email: GMullin@northwell.edu  
phone: 2037336475  
ThirdPartyAccount:  
accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
shipReferences: 7086367  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No  
FreightDetails:  
carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below--  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Gray/Linen Journal Combo
lineType:	New
Quantity:	
value:	40
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	7.800
lineItemTotal:	312.000
requestedShipDate:	2022-11-14 08:38:20
requestedInHandsDate:	2022-11-15 08:38:20
Program:	
name:	NSLIJ
endCustomerSalesOrder:	025213648
productId:	ST4548
customerProductId:	D020-9202
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4548GRY
customerSupplied:	No
description:	Gray/Linen Journal Combo

locationLinkId:	1
Quantity:	
value:	40
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	11
locationName:	CENTERED ON FRONT BETWEEN EDGE AND HOLE
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	Northwell Health
Dimensions:	
geometry:	Rectangle
useMaxLocationDimensions:	No
height:	1.6180
width:	3.0000
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	White
description:	LOGO
color:	White
fileName:	53727029-7857-427a-9197-27255de1e48b.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/53727029-7857-427a-9197-27255de1e48b.eps">https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/53727029-7857-427a-9197-27255de1e48b.eps</a>
transportMechanism:	Url

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER