Purchase Order:	7047982	Order Date:	2022-10-12
Total Amount:	3.11	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:		
Contact Type:	Bill	
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:	7500 West 110th Street	
city:	Overland Park	
region:	KS	
postalCode:	66210	
country:	US	
email:	InvoicesSPP@Staples.com	
phone:	913-319-3100	
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:	Expeditor	
Account Number:	KC	
attentionTo:	KRISTEN STONESTREET	
address1:	7500 West 110th Street	
city:	Overland Park	
region:	KS	
postalCode:	66210	
country:	US	
email:	kristen.stonestreet@staples.com	
phone:	9133194913	
Contact Type:	Sales	
attentionTo:	BARBRA DESLAURIERS	
address1:	5 WASHINGTON STREET, #A-5	
city:	READING	
region:	MA	
postalCode:	01867	
country:	US	
phone:	6177979333	
P		

Order Shipments: ContactDetails: companyName:

addressLines: city: state: postalCode: country: phone: ThirdPartyAccount: accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

**19 HAWTHORNE VLG APT B** FRANKLIN MA 020382691 US 6177979333 79V822 STAPLES PROMOTIONAL PRODUCTS, A/P D STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street **Overland Park** KS 66210 US InvoicesSPP@Staples.com 913-319-3100 7047982 Yes Yes No

## UPS

## GROUND

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

lineNumber:	1	
description:	SAMPLE/Medio Centre Sewn Notebook (5" X 7" Item: MEDIO CENTRE SEWN NOTEBOOK (5" X 7" Item Color: SAMPLE	
lineType:	New	
Quantity:		
value:	1	
uom:	EA	
ToleranceDetails:		
tolerance:	ExactOnly	
allowPartialShipments:	No	
unitPrice:	3.114	
lineItemTotal:	3.114	
	2022-10-14 09:36:32	
requestedShipDate:		
requestedInHandsDate:	2022-10-19 09:36:32	
Program:		
name:	BOSTN	
endCustomerSalesOrder:	025009833	
productId:	SC305	
customerProductId:	D020-1229	
lineItemGroupingId:	1	
Parts:		
partGroup:	1	
partId:	00SC3050SLIN	
customerSupplied:	No	
description:	SAMPLE/Medio Centre Sewn Notebook (5" X 7" Item: MEDIO CENTRE SEWN NOTEBOOK (5" X 7" Item Color: SAMPLE	
Quantity:		
value:	1	
uom:	EA	
Configuration:		
preProductionProof:	No	
Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.	

unable to make shipment as requested.

SAMPLE