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Purchase Order:	7040507	Order Date:	2022-10-06
Total Amount:	6,102.00	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	RAEGAN SHAW
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Raegan.Shaw@Staples.com
phone:	9133194466

Contact Type:	Sales
attentionTo:	EILEEN MARTIN
address1:	3 LOVERS LANE
city:	MEDFORD
region:	NY
postalCode:	11763
country:	US
phone:	5168529108

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Order Shipments:

ContactDetails:	
attentionTo:	SHANNA MARKO

companyName:	OUT & EQUAL 2022 WRKPLC SUMMIT
addressLines:	7685 COMMERCIAL WAY STE A/B TFORCE FREIGHT C/O THINK STG
city:	HENDERSON
state:	NV
postalCode:	890116631
country:	US
phone:	6822016079
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	7040507
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
	Under 501 lbs: Ship via: UPS GROUND- COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!
comments:	

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Order Items:  
lineNumber: 1  
description: Green/Panda Bamboo Ballpoint Pen  
lineType: New  
Quantity:  
    value: 3000  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 1.440  
lineItemTotal: 6102.000  
requestedShipDate: 2022-10-11 13:11:09  
requestedInHandsDate: 2022-10-14 13:11:09  
Program:  
    name: DELTT  
endCustomerSalesOrder: 024975414  
productId: EC121  
customerProductId: W095-13891  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00EC1210GRN  
    customerSupplied: No  
    description: Green/Panda Bamboo Ballpoint Pen  
    locationLinkId: 1  
    Quantity:  
        value: 3000  
        uom: EA  
Configuration:  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId: 6  
    locationName: Side of Barrel  
Decorations:  
    decorationId: 1  
    decorationName: Laser Touch  
    Artwork:  
    description: Deloitte bw.eps  
Dimensions:  
    geometry: Rectangle  
    useMaxLocationDimensions: No

height: .2500  
width: 1.3500  
fileName: Deloitte bw.eps  
artworkType: ProductionReady  
fileLocation: <https://images.artifi.net/UserImages/a4acc0fc-bc09-4928-892d-ed55e399d5c4/533a7dbc-b48d-4892-b02d-5bdf651d331a/Cliparts/Vector/34d2d15d-8f98-4a40-a6c2-84e4323c605b.eps>  
transportMechanism: Url  
Charges:  
chargeId: 640  
chargeName: Laser Engrave Run Chrg-Dec Loc x Qty  
description:  
chargeType: Run  
unitPrice: .594  
extendedPrice:  
Quantity:  
value: 3000  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER