
Purchase Order:	7034179	Order Date:	2022-10-03
Total Amount:	568.86	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Colleen.Dau@Staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: COLLEEN DAU
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: Colleen.Dau@Staples.com
phone: 7127370638

Contact Type: Sales
attentionTo: BETSY GREEN
address1: 411 W. ONTARIO #425
city: CHICAGO
region: IL
postalCode: 60654
country: US

phone: 3128484534

Order Shipments:

ContactDetails:

attentionTo: OC KIT SHOP
companyName: SPP-OC KIT SHOP
addressLines: 1520 ALBANY PL SE
city: ORANGE CITY
state: IA
postalCode: 510419678
country: US
email: SPP-OCKitShop@Staples.com
phone: 7127370549

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7034179

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Natural/Belmond Bamboo Ballpoint Pen
lineType:	New
Quantity:	
value:	74
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	5.850
lineItemTotal:	568.860
requestedShipDate:	2022-10-21 10:13:43
requestedInHandsDate:	2022-10-26 10:13:43
Program:	
name:	ACCEN
endCustomerSalesOrder:	024942689
productId:	EC130
customerProductId:	W020-3547
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00EC1300NAT
customerSupplied:	No
description:	Natural/Belmond Bamboo Ballpoint Pen

locationLinkId:	1
Quantity:	
value:	74
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	3
locationName:	IN LINE WITH CLIP
Decorations:	
decorationId:	1
decorationName:	Laser Engraving
Artwork:	
description:	ACCENTURE SIGNATURE LOGO
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	258
description:	GREATER THAN SIGN
color:	PURPLE
nameOrNumber:	BLACK
description:	ACCENTURE
color:	BLACK
fileName:	Art
artworkType:	ProductionReady
fileLocation:	https://binated.com/bi/VWg9k
transportMechanism:	Url
Charges:	
chargeId:	610
chargeName:	Laser Engrave Set Up Charge
description:	
chargeType:	Setup
unitPrice:	42.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	

chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	74
uom:	EA
chargeId:	670
chargeName:	Less Than Min, PerOrder, P/P=No
description:	
chargeType:	Order
unitPrice:	50.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER