Purchase Order: 7022858 Order Date: 2022-09-23

Total Amount: 95.25 Currency: USD Is Rush Order: No Payment Terms: NET45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: OC

attentionTo: DEION RHONE

address1: 1520 Albany Place SE

city: Orange City

region: IA
postalCode: 51041
country: US

email: deion.rhone@staples.com

phone: 9133194587

Contact Type: Sales

attentionTo: ALISA LYONS

address1: 23705 CALM MEADOW CT

city: GROSSE ILE

region: MI
postalCode: 48138
country: US

phone: 7346759153

Order Shipments:

ContactDetails:

attentionTo: GREGORY COURCY

companyName: **EATON** addressLines: 339 TUSKA RESERVE CV city: **CASSELBERRY** state: FLpostalCode: 327074133 country: US email: gregorycourcy@eaton.com phone: 4072743418 ThirdPartyAccount: accountNumber: 79V822 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: addressLines: 7500 West 110th Street Overland Park city: state: KS 66210 postalCode: US country: InvoicesSPP@Staples.com email: 913-319-3100 phone: shipReferences: 7022858 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: **UPS** carrier: service: **GROUND** Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** *** Haz Mat shipping comments: directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES

PROMO PRODUCT'S PO# must be entered in 1st

Reference Field or on Bill of Lading!!

Order Items: lineNumber: 1 description: Black/Alix ballpoint pen lineType: New Quantity: 125 value: EΑ uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: .294 lineItemTotal: 95.250 2022-10-04 15:33:39 requestedShipDate: requestedInHandsDate: 2022-10-07 15:33:39 Program: **EATON** name: endCustomerSalesOrder: 024875804 productId: G1282 615168 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 00G12820BLK partId: customerSupplied: No description: Black/Alix ballpoint pen locationLinkId: Quantity: value: 125 EA uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 locationId: locationName: Enlarged Area Side of Barrel Decorations: decorationId: decorationName: Silk Screened Artwork: **EATON-ESTORE** description: Dimensions: geometry: Rectangle useMaxLocationDimensions: No

height: .3830 width: 2.0000 Layers: Other colorSystem: LayerOrStops: White nameOrNumber: description: White White color: fileName: Art artworkType: ProductionReady https://designerimages.artifi.net/UserPhoto/a4ac c0fc-bc09-4928-892dfileLocation: ed55e399d5c4/Photos/Standard/581363381f793-3ae4-484e-86d8-aa950f4e9cb5.jpg transportMechanism: Url fileName: Virtual artworkType: VirtualProof https://designer.artifi.net/Designer/Services/GetP reviewImage?websiteId=136&webApiClientKey= fileLocation: 5dd78a25-c22d-4ffe-a36eb803f90702af&customizedProductId=15132557 &angleId=365156&isThumbnail=False transportMechanism: Url locationLinkId: 2 locationId: 3 locationName: In Line With Clip Decorations: decorationId: 1 Silk Screened decorationName: Artwork: description: EATON- ESTORE Dimensions: Rectangle geometry: useMaxLocationDimensions: No height: .4010 1.5000 width: Layers: colorSystem: Other LayerOrStops: nameOrNumber: White description: White color: White fileName: Art

ProductionReady

artworkType:

https://images.artifi.net/UserImages/a4acc0fc-bc 09-4928-892d-ed55e399d5c4/533a7dbcfileLocation: b48d-4892b02d-5bdf651d331a/Cliparts/Vector/658556ac-76 30-4b4a-ad8c-1b213b7d5eca.eps transportMechanism: Url Virtual fileName: artworkType: VirtualProof https://designer.artifi.net/Designer/Services/GetP reviewImage?websiteId=136&webApiClientKey= 5dd78a25-c22d-4ffe-a36efileLocation: b803f90702af&customizedProductId=15132557 &angleId=365157&isThumbnail=False Url transportMechanism: Charges: chargeId: Running Chg 1 AS chargeName: description: chargeType: Order unitPrice: .180 extendedPrice: Quantity: value: 125 FΑ uom: chargeId: 3 chargeName: Screen Chg WB description: chargeType: Order unitPrice: 18.000 extendedPrice: Quantity: 1 value: EΑ uom: chargeId: chargeName: Screen Chg WB description: chargeType: Order unitPrice: 18.000 extendedPrice: Quantity:

1

EΑ

value:

uom:

approved. Do not show y any information going to include any manufacture unless expressly request not authorized without preserve the right to can shipments not shipped with delivery. Acknowledge a unable to make shipment salesChannel:

SPPONE

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.