
Purchase Order:	7001554	Order Date:	2022-09-08
Total Amount:	782.40	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

Digital Proof Request:	
required:	Yes
type:	Email
email:	Francie.Braida@Staples.com
lineItemGroupingId:	1

Order Contacts:	
Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	FRANCIE BRAIDA
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Francie.Braida@Staples.com
phone:	4198612075

Contact Type:	Sales
attentionTo:	LIZZIE MASKE
address1:	665 WEST NORTH AVE, SUITE 200
city:	LOMBARD
region:	IL
postalCode:	60148
country:	US

phone: 3194313900

Order Shipments:

ContactDetails:

companyName: BRADLEY MERSEREAU
addressLines: 4570 UPLAND LN N
city: MINNEAPOLIS
state: MN
postalCode: 554462114
country: US
phone: 0000000009

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 7001554

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: ECONOMY 2 DAY

comments:

Under 501 lbs: Ship via: FEDEX 2DAY-RES-3rd
Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	BLACK/Ecologist Notebook Combo
lineType:	New
Quantity:	
value:	160
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.900
lineItemTotal:	782.400
requestedShipDate:	2022-09-26 15:43:41
requestedInHandsDate:	2022-09-28 15:43:41
Program:	
name:	UNOPT
endCustomerSalesOrder:	024778184
productId:	EC6055
customerProductId:	D020-4980
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00EC6055BLK
customerSupplied:	No
description:	BLACK/Ecologist Notebook Combo

locationLinkId:	1
Quantity:	
value:	160
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	3
locationName:	CENTERED ON FRONT BETWEEN EDGE AND HOLE
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	INSPIHER
instructions:	** NO imprint on the pen
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.690
extendedPrice:	
Quantity:	
value:	160
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	48.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER