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Purchase Order:	6954885	Order Date:	2022-08-05
Total Amount:	512.73	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	SHARON CALDWELL
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	sharon.caldwell@staples.com
phone:	9133194402

Contact Type:	Sales
attentionTo:	BETSY GREEN
address1:	411 W. ONTARIO #425
city:	CHICAGO
region:	IL
postalCode:	60654
country:	US
phone:	3128484534

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Order Shipments:

ContactDetails:	
attentionTo:	ATTN: BUFFY GRAHAM

companyName: MONTAGE PALMETTO BLUFF  
addressLines: 477 MOUNT PELIA RD  
city: BLUFFTON  
state: SC  
postalCode: 299108344  
country: US  
phone: 8437066500  
ThirdPartyAccount:  
accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
shipReferences: 6954885  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No  
FreightDetails:  
carrier: UPS  
service: GROUND  
Under 501 lbs: Ship via: UPS GROUND-RES-3rd  
Party Bill SPP Account#: 79V822 \*\*Transporting  
hazardous materials or dangerous goods are to  
be shipped on the vendor's freight acct and  
conform to IATA and/or PHMSA Regs. Power  
banks are classified as standalone batteries a  
HazMat item The safe transport of hazardous  
material and dangerous goods contents is the  
legal responsibility of the Shipper. Vendor shall  
bill SPP their discounted freight-published rates  
will not be accepted.\*\*\* \*\*Haz Mat shipping  
directions supersede any other directions if  
shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501  
TO 8,000 LBS: Route per 'STAPLES PROMO  
PRODUCTS LTL ROUTING MATRIX.XLSX'\*\* ---  
FREIGHT TERMS ARE 3RD PARTY BILL: Please  
see billing address below--- \*\*Over 8,000 LBS:  
Email freightrouting@staples.com 48 hours prior  
to shpg for Routing Instructions !!STAPLES  
PROMO PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:	
lineNumber:	1
description:	Navy blue/Fabrizio Journal Combo
lineType:	New
Quantity:	
value:	45
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	10.200
lineItemTotal:	512.730
requestedShipDate:	2022-08-17 09:14:42
requestedInHandsDate:	2022-08-19 09:14:42
Program:	
name:	ZUR
endCustomerSalesOrder:	024571049
productId:	ST4235
customerProductId:	D020-1308
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4235NVY
customerSupplied:	No
description:	Navy blue/Fabrizio Journal Combo
locationLinkId:	s
Quantity:	
value:	45
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	20
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	ZURICH STACKED
instructions:	LOGO for the Journal
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes

fileName:	Zurich w reg S bw.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://mb.staplespromoproducts.com:443/p/index.php/webshare/7e8bf9a2f85d469089255a2b97749a18/false/webshare/7e8bf9a2f85d469089255a2b97749a18/Zurich+w+reg+S+bw.eps">https://mb.staplespromoproducts.com:443/p/index.php/webshare/7e8bf9a2f85d469089255a2b97749a18/false/webshare/7e8bf9a2f85d469089255a2b97749a18/Zurich+w+reg+S+bw.eps</a>
transportMechanism:	Url
locationLinkId:	2
locationId:	2
locationName:	Side of Barrel
Decorations:	
decorationId:	1
decorationName:	Laser Engraving
Artwork:	
description:	ZURICH HORIZONTAL LOGO
instructions:	logo for the pen
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
fileName:	Zurich w reg H bw.eps
artworkType:	ProductionReady
fileLocation:	<a href="https://mb.staplespromoproducts.com:443/p/index.php/webshare/2a4f4545e1f54a6c9e93892d69650f4e/false/webshare/2a4f4545e1f54a6c9e93892d69650f4e/Zurich+w+reg+H+bw.eps">https://mb.staplespromoproducts.com:443/p/index.php/webshare/2a4f4545e1f54a6c9e93892d69650f4e/false/webshare/2a4f4545e1f54a6c9e93892d69650f4e/Zurich+w+reg+H+bw.eps</a>
transportMechanism:	Url
Charges:	
chargeId:	330
chargeName:	Debossing / Embossing Run Charge
description:	
chargeType:	Run
unitPrice:	.600
extendedPrice:	
Quantity:	
value:	45
uom:	EA
chargeId:	640
chargeName:	Laser Engrave Run Chrg-Dec Loc x Qty
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	45
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.\*\*\*\*\*FIHD 8/19\*\*\*SHIP BEST WAY TO ARRIVE ON 8/19\*\*\* THANK YOU

salesChannel:

SPECIAL ORDER