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Purchase Order:	6940854	Order Date:	2022-07-27
Total Amount:	360.00	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: Heather.Kaskie@Staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: OC  
attentionTo: HEATHER KASKIE  
address1: 1520 Albany Place SE  
city: Orange City  
region: IA  
postalCode: 51041  
country: US  
email: Heather.Kaskie@Staples.com  
phone: 7127370850

Contact Type: Sales  
attentionTo: GARY EADE  
address1: 3116 TIMBER BROOK DRIVE  
city: PLANO  
region: TX  
postalCode: 75074  
country: US

phone: 8325852078

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Order Shipments:

ContactDetails:

attentionTo: ARTEMIS DEDES  
companyName: EMERSON  
addressLines: 835 INNOVATION DR  
city: KNOXVILLE  
state: TN  
postalCode: 379322683  
country: US  
phone: 8656752110

ThirdPartyAccount:

accountNumber: 100483211  
accountName: EMERSON AUTOMATION SOLUTIONS

ContactDetails:

addressLines:  
country: US  
email: Artemis.Dedes@Emerson.com  
phone: 8656721238

shipReferences: 6940854

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND

comments:

Ship via: FEDEX GROUND SIG REQ-COMM-3rd party CLIENT ACCT BILL Account#: 100483211  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:	
lineNumber:	1
description:	Black/Viva Highlighter Pen
lineType:	Reference
Quantity:	
value:	500
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.720
lineItemTotal:	360.000
requestedShipDate:	2022-08-05 05:41:14
requestedInHandsDate:	2022-08-10 05:41:14
Program:	
name:	EMERS
endCustomerSalesOrder:	024512446
productId:	G1215
customerProductId:	W015-10831
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00G12150BLK
customerSupplied:	No
description:	Black/Viva Highlighter Pen
locationLinkId:	1
Quantity:	
value:	500
uom:	EA
Configuration:	
referenceNumber:	6552116
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	7
locationName:	Side of Barrel
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	EMERSON LOGO
instructions:	**IHD 8/10 FIRM**
Dimensions:	

geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	PMS 877
description:	EMERSON LOGO
color:	

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER