
Purchase Order:	6908607	Order Date:	2022-07-01
Total Amount:	460.14	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Stacy.Haarsma@Staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: STACY HAARSMA
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: Stacy.Haarsma@Staples.com
phone: 7127370808

Contact Type: Sales
attentionTo: ED BELLAMY JR
address1: 1318 SUMMER GATE
city: ST LOUIS
region: MO
postalCode: 63026
country: US

phone: 3149206183

Order Shipments:

ContactDetails:

attentionTo: KRISTA FRATESI
companyName: BAYER/SCOTT LEARNING CENTER
addressLines: 100 N MAIN ST
city: SCOTT
state: MS
postalCode: 38772
country: US
phone: 6627424281

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6908607

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Green/Colorplay Memo Book
lineType:	New
Quantity:	
value:	260
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.714
lineItemTotal:	233.640
requestedShipDate:	2022-07-13 14:46:39
requestedInHandsDate:	2022-07-19 14:46:39
Program:	
name:	BAYER
endCustomerSalesOrder:	024363110
productId:	ST114
customerProductId:	D020-1337
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST1140GRN
customerSupplied:	No
description:	Green/Colorplay Memo Book

locationLinkId:	1
Quantity:	
value:	260
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	DELTAPINE
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	BLACK
description:	ALL
color:	BLACK
fileName:	Art
artworkType:	ProductionReady
fileLocation:	https://tinyurl.com/36xn23cc
transportMechanism:	Url
Charges:	
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	48.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
lineNumber:	4
description:	Red/Colorplay Memo Book
lineType:	New
Quantity:	
value:	250
uom:	EA

ToleranceDetails:

tolerance: ExactOnly
allowPartialShipments: No
unitPrice: .714
lineItemTotal: 226.500
requestedShipDate: 2022-07-13 14:46:39
requestedInHandsDate: 2022-07-19 14:46:39

Program:

name: BAYER
endCustomerSalesOrder: 024363110
productId: ST114
customerProductId: D020-2867
lineItemGroupId: 4

Parts:

partGroup: 1
partId: 00ST1140RED
customerSupplied: No
description: Red/Colorplay Memo Book
locationLinkId: 1
Quantity:
value: 250
uom: EA

Configuration:

preProductionProof: No

Locations:

locationLinkId: 1
locationId: 2
locationName: CENTERED ON FRONT

Decorations:

decorationId: 1
decorationName: Screenprint/Silkscreen

Artwork:

description: ASGROW

Dimensions:

geometry: Other
useMaxLocationDimensions: Yes

Layers:

colorSystem: Other

LayerOrStops:

nameOrNumber: BLACK

description: ALL

color: BLACK

fileName: Art

artworkType: ProductionReady

fileLocation: <https://tinyurl.com/yynft5fn>

transportMechanism: Url

Charges:

chargeId: 980

chargeName: Set Up Charge

description:

chargeType: Setup

unitPrice: 48.000

extendedPrice:

Quantity:

value: 1

uom: EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER