Purchase Order: 6900729 Order Date: 2022-06-27

Total Amount: 450.00 Currency: USD Is Rush Order: No Payment Terms: NET45

Digital Proof Request:

required: Yes type: Email

email: Autumn.Turley@staples.com

lineItemGroupingId: 1

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: OC

attentionTo: AUTUMN TURLEY address1: 1520 Albany Place SE

city: Orange City

region: IA
postalCode: 51041
country: US

email: Autumn.Turley@staples.com

phone: 7127374452

Contact Type: Sales

attentionTo: CRAIG OMINSKI

address1: 1406 TEXAS AVE SOUTH

city: ST LOUIS PARK

region: MN postalCode: 55426 country: US

Order Shipments: ContactDetails: attentionTo: JOLENE COLEMAN companyName: CARGILL 15407 MCGINTY RD W addressLines: MS 98 WAYZATA city: state: MN 553912399 postalCode: country: US email: jolene coleman@cargill.com phone: 9527422211 ThirdPartyAccount: accountNumber: 79V822 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 country: US email: InvoicesSPP@Staples.com 913-319-3100 phone: shipReferences: 6900729 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails:

carrier: UPS

service: GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO

PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:

comments:

lineNumber: 1

description: Black/Toscano Leather Non-Refillable Journal

lineType: New

Quantity:

value: 25 uom: EA

ToleranceDetails:

tolerance: ExactOnly

allowPartialShipments: No unitPrice: 15.000 lineItemTotal: 450.000

requestedShipDate: 2022-07-12 10:10:36 requestedInHandsDate: 2022-07-15 10:10:36

Program:

name: CARGL
endCustomerSalesOrder: 024326068
productId: GF4668
customerProductId: B095-7819

lineItemGroupingId: 1

Parts:

partGroup: 1

partId: 00GF4668BLK

customerSupplied: No

description: Black/Toscano Leather Non-Refillable Journal

locationLinkId: S Quantity: 25 value: EΑ uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 11 locationId: CENTERED ON FRONT locationName: Decorations: decorationId: 1 decorationName: **Deboss** Artwork: description: Cargill Dimensions: Rectangle geometry: useMaxLocationDimensions: No height: 2.0030 width: 4.5000 fileName: Cargill R bw.eps artworkType: ProductionReady https://images.artifi.net/UserImages/a4acc0fc-bc 09-4928-892d-ed55e399d5c4/533a7dbcfileLocation: b48d-4892b02d-5bdf651d331a/Cliparts/Vector/7fe44984-0c 5a-41c5-8cc3-2e142c9399bb.eps transportMechanism: Url 2 locationLinkId: 2 locationId: BESIDE CLIP locationName: Decorations: decorationId: decorationName: Laser Engraving Artwork: description: **CARGILL** Dimensions: Other geometry: useMaxLocationDimensions: Yes Charges: chargeId: 310 Debossing / Embossing Set-Up Charge chargeName: description: chargeType: Setup

60.000

unitPrice:

1
EA
330
Debossing / Embossing Run Charge
Run
.600
25
EA
Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
SPECIAL ORDER