Purchase Order: 6883577 Order Date: 2022-06-13

Total Amount: 134.55 Currency: USD
Is Rush Order: No Payment Terms: NET45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: SL

attentionTo: DENISE KING

address1: 8610 Page Ave, Suite A

city: St. Louis region: MO postalCode: 63114 country: US

email: Denise.King@Staples.com

phone: 3146923116

Order Shipments:

ContactDetails:

companyName: STAPLES PROMOTIONAL PRODUCTS

addressLines: 1520 ALBANY PLACE SE

RECEIVING DOCK, DRIVEWAY #3

city: ORANGE CITY

state: IA

postalCode: 510419678

country: US

email: GROUP-RECEIVINGLEADS@STAPLES.COM

phone: 712-737-0528

Third Party Account:

211A1R accountNumber: accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 6883577 packingListRequired: Yes blindShip: No allowConsolidation: No FreightDetails: **UPS** carrier: **GROUND** service: Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** *** Haz Mat shipping comments: directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48

hours prior to shpg for Routing Instructions
!!STAPLES PROMO PRODUCT'S PO# must be
entered in 1st REFERENCE FIELD or on the Bill

of Lading!!

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Order Items:

lineNumber:

description: Asia Bamboo Pen Black/Silver

lineType: Repeat

Quantity:

value: 75 uom: EA

ToleranceDetails:

tolerance: ExactOnly allowPartialShipments: No unitPrice: 1.794 lineItemTotal: 134.550 requestedShipDate: 2022-06-22 12:26:41 Program: name: **BOSTN** EC122 productId: customerProductId: 2004101870001 lineItemGroupingId: 1 Parts: partGroup: 1 partId: 00EC122BKSV customerSupplied: No description: Asia Bamboo Pen locationLinkId: 1 Quantity: value: 75 EA uom: Configuration: referenceNumber: 6816260 referenceNumberType: PurchaseOrder preProductionProof: No Locations: locationLinkId: 1 locationId: Side of Barrel locationName: Decorations: decorationId: 1 Silk Screened decorationName: Artwork: instructions: Decoration Dimensions: Max | Layers: colorSystem: **Pms** LayerOrStops: nameOrNumber: 431 description: Gray color: Gray Boston Scientific bw.eps fileName: artworkType: ProductionReady fileLocation: **Email Email** transportMechanism:

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

PROGRAM