Purchase Order:	6847940	Order Date:	2022-05-16
Total Amount:	1,575.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:	
Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100
Contact Type:	Expeditor
Account Number:	KC
attentionTo:	NELSON MILLER
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	nelson.miller@staples.com
phone:	9133194757

Order Shipments: ContactDetails:

ContactDetails.		
companyName:	STAPLES PROMOTIONAL PRODUCTS	
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3	
city:	ORANGE CITY	
state:	IA	
postalCode:	510419678	
country:	US	
email:	GROUP-RECEIVINGLEADS@STAPLES.COM	
phone:	712-737-0528	
ThirdPartyAccount:		

accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

211A1R STAPLES PROMOTIONAL PRODUCTS, A/P D

STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street Overland Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 6847940 Yes No No

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GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES PROMO PRODUCT'S PO# must be** entered in 1st REFERENCE FIELD or on the Bill of Lading!!

Order Items:	
lineNumber:	
description:	
lineType:	
Quantity:	
value:	
uom:	
ToleranceDetails:	

1 Fabrizio Soft Cover Journal Gray Repeat

300 EA

tolerance: allowPartialShipments: No unitPrice: 5.250 lineItemTotal: 1575.000 requestedShipDate: Program: name: URENT ST4171 productId: customerProductId: lineItemGroupingId: 1 Parts: partGroup: 1 partId: customerSupplied: No description: locationLinkId: 1 Quantity: value: 300 EA uom: Configuration: referenceNumber: 6776991 referenceNumberType: preProductionProof: No Locations: locationLinkId: 1 locationId: 5 locationName: Decorations: decorationId: 1 decorationName: Debossed Artwork: instructions: Layers: colorSystem: Other LayerOrStops: nameOrNumber: DEBOSS description: DEBOSS color: DEBOSS fileName: artworkType: fileLocation: Email Email transportMechanism:

ExactOnly 2022-05-25 19:18:54 2003052940001 00ST4171GRY Fabrizio Soft Cover Journal PurchaseOrder Centered on Front Decoration Dimensions: MAX | United Rentals H bw.eps ProductionReady

deviations are acceptable unless expressly
approved. Do not show your company name on
any information going to the recipient. Do not
include any manufacturer literature in shipment
unless expressly requested. Partial deliveries are
not authorized without prior approval. We
reserve the right to cancel all or in partial
shipments not shipped within time specified for
delivery. Acknowledge and advise immediately if
unable to make shipment as requested.salesChannel:PROGRAM

Please include a copy of the Packing List with order. Please follow all instructions on order. No