Purchase Order:	6834551	Order Date:	2022-05-06
Total Amount:	1,140.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:		
	Bill	
Contact Type:		
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:	7500 West 110th Street	
city:	Overland Park	
region:	KS	
postalCode:	66210	
country:	US	
email:	InvoicesSPP@Staples.com	
phone:	913-319-3100	
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:	Expeditor	
Account Number:	SL	
attentionTo:	DENISE KING	
address1:	8610 Page Ave, Suite A	
city:	St. Louis	
region:	MO	
postalCode:	63114	
country:	US	
email:	Denise.King@Staples.com	
phone:	3146923116	

Order Shipments: ContactDetails:

ContactDetails.		
companyName:	STAPLES PROMOTIONAL PRODUCTS	
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3	
city:	ORANGE CITY	
state:	IA	
postalCode:	510419678	
country:	US	
email:	GROUP-RECEIVINGLEADS@STAPLES.COM	
phone:	712-737-0528	
ThirdPartyAccount:		

accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

211A1R STAPLES PROMOTIONAL PRODUCTS, A/P D

STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street Overland Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 6834551 Yes No No UPS GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES PROMO PRODUCT'S PO# must be** entered in 1st REFERENCE FIELD or on the Bill of Lading!!

Order Items:	
lineNumber:	
description:	
lineType:	
Quantity:	
value:	
uom:	
ToleranceDetails:	

1

Ashbury Dual Pocket Backpack Gray Repeat

100 EA

tolerance: ExactOnly allowPartialShipments: No unitPrice: 11.400 lineItemTotal: 1140.000 requestedShipDate: 2022-05-17 09:36:24 Program: id: 6363768 PNC name: BG102 productId: 2003134570001 customerProductId: lineItemGroupingId: 1 Parts: 1 partGroup: partId: 00BG1020GRY customerSupplied: No description: Ashbury Dual Pocket Backpack locationLinkId: 1 Quantity: 100 value: uom: EA Configuration: referenceNumber: 6773988 referenceNumberType: PurchaseOrder preProductionProof: No Locations: locationLinkId: 1 locationId: 13 locationName: Center front top pocket Decorations: decorationId: 1 decorationName: Silk Screened Artwork: instructions: Decoration Dimensions: 3" wide | Layers: colorSystem: Other LayerOrStops: nameOrNumber: Black Black description: Black color: fileName: PNC Bank bw.eps artworkType: ProductionReady fileLocation: Email Email transportMechanism:

deviations are acceptable unless expressly
approved. Do not show your company name on
any information going to the recipient. Do not
include any manufacturer literature in shipment
unless expressly requested. Partial deliveries are
not authorized without prior approval. We
reserve the right to cancel all or in partial
shipments not shipped within time specified for
delivery. Acknowledge and advise immediately if
unable to make shipment as requested.salesChannel:PROGRAM

Please include a copy of the Packing List with order. Please follow all instructions on order. No