Purchase Order:	6820857	Order Date:	2022-04-27
Total Amount:	81.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45
Order Contacts:			
Contact Type:		Bill	
Account Name:		STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:		STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:		7500 West 110th Street	
city:		Overland Park	
region:		KS	
postalCode:		66210	
country:		US	
email:		InvoicesSPP@Staples.com	
phone:		913-319-3100	
comments:		All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:		Expeditor	
Account Number:		KC	
attentionTo:		TEQUILA DOUGLAS	
address1:		7500 West 110th Street	
city:		Overland Park	
region:		KS	
postalCode:		66210	
country:		US	
email:		Tequila.Douglas@Staples.com	
phone:		7127370615	

Contact Type: attentionTo: address1: city: region: postalCode: country: Sales HOUSE ACCOUNTS-INTERNAL 7500 W 110TH ST OVERLAND PARK KS 66210 US

Order Shipments: ContactDetails: attentionTo: companyName:

ADAM GREEN UNISERVICES

addressLines: city: state: postalCode: country: email: phone: ThirdPartyAccount: accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

6140 N HAGADORN RD APT 10 EAST LANSING MI 488237814 US qbell72@yahoo.com 3139719449 79V822 STAPLES PROMOTIONAL PRODUCTS, A/P D STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street Overland Park KS 66210

US InvoicesSPP@Staples.com 913-319-3100 6820857 Yes Yes No

UPS

GROUND

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8.000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items: lineNumber: 1 description: Red/Dawson Ballpoint Pen lineType: New Quantity: 250 value: ΕA uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: .324 lineItemTotal: 81.000 requestedShipDate: 2022-05-06 12:30:24 requestedInHandsDate: 2022-05-11 12:30:24 Program: name: SPPCO endCustomerSalesOrder: 023887281 productId: G1276 576621 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 1 00G12760RED partId: customerSupplied: No description: Red/Dawson Ballpoint Pen locationLinkId: 1 Quantity: value: 250 EA uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 locationId: 1 locationName: Side of Barrel Decorations: decorationId: 1 decorationName: **4-Color Process** Artwork: description: SPPCO-STAPLESPROMO.COM Dimensions: geometry: Rectangle useMaxLocationDimensions: No .2500 height:

width:	1.0590	
Layers:		
colorSystem:	Other	
LayerOrStops:		
nameOrNumber:	See EPS File	
description:	See EPS File	
color:	See EPS File	
fileName:	Art	
artworkType:	ProductionReady	
fileLocation:	https://binated.com/bi/V9vkR	
transportMechanism:	Url	
fileName:	Virtual	
artworkType:	VirtualProof	
fileLocation:	https://designer.artifi.net/Designer/Services/GetP reviewImage?websiteId=136&webApiClientKey= 5dd78a25-c22d-4ffe-a36e- b803f90702af&customizedProductId=13071323 &angleId=186029&isThumbnail=False	
transportMechanism:	Url	
Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.	
salesChannel:	SPPONE	