
Purchase Order:	6813076	Order Date:	2022-04-21
Total Amount:	345.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:	
required:	Yes
type:	Email
email:	sharolyn.barnhart@staples.com
lineItemGroupingId:	1

Order Contacts:	
Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	SHAROLYN BARNHART
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	sharolyn.barnhart@staples.com
phone:	9133194865

Contact Type:	Sales
attentionTo:	CRAIG OMINSKI
address1:	1406 TEXAS AVE SOUTH
city:	ST LOUIS PARK
region:	MN
postalCode:	55426
country:	US

Order Shipments:

ContactDetails:

companyName: DEBORAH CRUZ
addressLines: 923 HEARTLAND CIR
city: MULBERRY
state: FL
postalCode: 338606520
country: US
phone: 6124746634

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6813076

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd
Party Bill SPP Account#: 79V822 **Transporting
hazardous materials or dangerous goods are to
be shipped on the vendor's freight acct and
conform to IATA and/or PHMSA Regs. Power
banks are classified as standalone batteries a
HazMat item The safe transport of hazardous
material and dangerous goods contents is the
legal responsibility of the Shipper. Vendor shall
bill SPP their discounted freight-published rates
will not be accepted.*** **Haz Mat shipping
directions supersede any other directions if
shipping Haz Mat/Dangerous Goods*** **IF 501
TO 8,000 LBS: Route per 'STAPLES PROMO
PRODUCTS LTL ROUTING MATRIX.XLSX'*** ---
FREIGHT TERMS ARE 3RD PARTY BILL: Please
see billing address below--- **Over 8,000 LBS:
Email freightrouting@staples.com 48 hours prior
to shpg for Routing Instructions !!STAPLES
PROMO PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Grey/Fabrizio Padfolio & Refillable Eco
lineType:	New
Quantity:	
value:	25
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	13.800
lineItemTotal:	345.000
requestedShipDate:	2022-05-03 12:41:16
requestedInHandsDate:	2022-05-06 12:41:16
Program:	
name:	UNOPT
endCustomerSalesOrder:	023853328
productId:	ST4039
customerProductId:	D020-11049
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4039GRY
customerSupplied:	No
description:	Grey/Fabrizio Padfolio & Refillable Eco
locationLinkId:	1

Quantity:	
value:	25
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	5
locationName:	Centered on Front Bottom
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	SERVING TOGETHER....HONORED TO SERVE
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
<hr/>	
Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER