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Purchase Order:	6799247	Order Date:	2022-04-12
Total Amount:	6.46	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MONICA FARMER
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	monica.farmer@staples.com
phone:	9133194499

Contact Type:	Sales
attentionTo:	CHELSEA HORAN
address1:	49 PULIDO COURT
city:	DANVILLE
region:	CA
postalCode:	94526
country:	US
phone:	2064659051

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Order Shipments:

ContactDetails:	
companyName:	CAROLYN BARR

addressLines:	1820 E MAPLE RD
city:	BIRMINGHAM
state:	MI
postalCode:	480096506
country:	US
phone:	0000000000
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	6799247
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
comments:	Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** **Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'*** --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Light blue/GlacioPen/Stylus Item: GLACIOPEN/STYLUS Item Color: LIGHT BLUE
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.374
lineItemTotal:	1.374
requestedShipDate:	2022-04-14 12:44:22
requestedInHandsDate:	2022-04-19 12:44:22
Program:	
name:	FLEX
endCustomerSalesOrder:	023773488
productId:	I138
customerProductId:	W020-14136
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00I13800BLU
customerSupplied:	No
description:	Light blue/GlacioPen/Stylus
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
lineNumber:	2
description:	White/Lindsay ballpoint pen /stylus Item: LINDSAY BALLPOINT PEN /STYLUS Item Color: WHITE
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.194
lineItemTotal:	1.194
requestedShipDate:	2022-04-14 12:44:23
requestedInHandsDate:	2022-04-19 12:44:23

Program:	
name:	FLEX
endCustomerSalesOrder:	023773488
productId:	I153
customerProductId:	W030-14136
lineItemGroupingId:	2
Parts:	
partGroup:	1
partId:	00I15300WHT
customerSupplied:	No
description:	White/Lindsay ballpoint pen /stylus
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
lineNumber:	3
description:	Black/Alix ballpoint pen Item: ALIX BALLPOINT PEN Item Color: BLACK
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.294
lineItemTotal:	.294
requestedShipDate:	2022-04-14 12:44:23
requestedInHandsDate:	2022-04-19 12:44:23
Program:	
name:	FLEX
endCustomerSalesOrder:	023773488
productId:	G1282
customerProductId:	W030-14136
lineItemGroupingId:	3
Parts:	
partGroup:	1
partId:	00G12820BLK
customerSupplied:	No
description:	Black/Alix ballpoint pen
Quantity:	
value:	1
uom:	EA

Configuration:	
preProductionProof:	No
lineNumber:	4
description:	Black/ECO Spiral Bound Notebook Item: ECO SPIRAL BOUND NOTEBOOK Item Color: BLACK
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.600
lineItemTotal:	3.600
requestedShipDate:	2022-04-14 12:44:23
requestedInHandsDate:	2022-04-19 12:44:23
Program:	
name:	FLEX
endCustomerSalesOrder:	023773488
productId:	EC3090
customerProductId:	D020-14136
lineItemGroupingId:	4
Parts:	
partGroup:	1
partId:	00EC3090BLK
customerSupplied:	No
description:	Black/ECO Spiral Bound Notebook
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No

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Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SAMPLE