
Purchase Order:	6799230	Order Date:	2022-04-12
Total Amount:	6.46	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MONICA FARMER
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	monica.farmer@staples.com
phone:	9133194499

Contact Type:	Sales
attentionTo:	CHELSEA HORAN
address1:	49 PULIDO COURT
city:	DANVILLE
region:	CA
postalCode:	94526
country:	US
phone:	2064659051

Order Shipments:

ContactDetails:	
companyName:	TYRA LINDSAY

addressLines: 700 CORPORATE GROVE DR
city: BUFFALO GROVE
state: IL
postalCode: 600894554
country: US
phone: 0000000000

ThirdPartyAccount:
accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6799230
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No

FreightDetails:
carrier: UPS
service: GROUND
Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.***
***Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods*** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

comments:

Order Items:	
lineNumber:	1
description:	Light blue/GlacioPen/Stylus Item: GLACIOPEN/STYLUS Item Color: LIGHT BLUE
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.374
lineItemTotal:	1.374
requestedShipDate:	2022-04-14 12:37:38
requestedInHandsDate:	2022-04-19 12:37:38
Program:	
name:	FLEX
endCustomerSalesOrder:	023773412
productId:	I138
customerProductId:	W020-14136
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00I13800BLU
customerSupplied:	No
description:	Light blue/GlacioPen/Stylus
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
lineNumber:	2
description:	White/Lindsay ballpoint pen /stylus Item: LINDSAY BALLPOINT PEN /STYLUS Item Color: WHITE
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.194
lineItemTotal:	1.194
requestedShipDate:	2022-04-14 12:37:38

requestedInHandsDate: 2022-04-19 12:37:38
Program:
 name: FLEX
endCustomerSalesOrder: 023773412
productId: I153
customerProductId: W030-14136
lineItemGroupingId: 2
Parts:
 partGroup: 1
 partId: 00I15300WHT
 customerSupplied: No
 description: White/Lindsay ballpoint pen /stylus
 Quantity:
 value: 1
 uom: EA
Configuration:
 preProductionProof: No
lineNumber: 3
description: Black/Alix ballpoint pen Item: ALIX BALLPOINT
PEN Item Color: BLACK
lineType: New
Quantity:
 value: 1
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: .294
lineItemTotal: .294
requestedShipDate: 2022-04-14 12:37:38
requestedInHandsDate: 2022-04-19 12:37:38
Program:
 name: FLEX
endCustomerSalesOrder: 023773412
productId: G1282
customerProductId: W030-14136
lineItemGroupingId: 3
Parts:
 partGroup: 1
 partId: 00G12820BLK
 customerSupplied: No
 description: Black/Alix ballpoint pen
 Quantity:
 value: 1

uom:	EA
Configuration:	
preProductionProof:	No
lineNumber:	4
description:	Black/ECO Spiral Bound Notebook Item: ECO SPIRAL BOUND NOTEBOOK Item Color: BLACK
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.600
lineItemTotal:	3.600
requestedShipDate:	2022-04-14 12:37:38
requestedInHandsDate:	2022-04-19 12:37:38
Program:	
name:	FLEX
endCustomerSalesOrder:	023773412
productId:	EC3090
customerProductId:	D020-14136
lineItemGroupId:	4
Parts:	
partGroup:	1
partId:	00EC3090BLK
customerSupplied:	No
description:	Black/ECO Spiral Bound Notebook
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SAMPLE