Purchase Order:	6780763	Order Date:	2022-03-30
Total Amount:	450.00	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	NET45
Digital Proof Reques	t:		
required:		Yes	
type:		Email	
email:		Brandi.Mulder@Staples.com	
lineItemGroupingId:		1	
Order Contacts:			
Contact Type:		Bill	
Account Name:		STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:		STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:		7500 West 110th Street	
city:		Overland Park	
region:		KS	
postalCode:		66210	
country:		US	
email:		InvoicesSPP@Staples.com	
phone:		913-319-3100	
comments:		All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:		Expeditor	
Account Number:		OC	
attentionTo:		BRANDI MULDER	
address1:		1520 Albany Place SE	
city:		Orange City	
region:		IA	
postalCode:		51041	
country:		US	
email:		Brandi.Mulder@Staples.com	
phone:		7127370885	
Contact Type:		Sales	
attentionTo:		JOE HOLDERMAN	
address1:		9416 BELLS VALLEY DR	
city:		RALEIGH	
region:		NC	
postalCode:		27617	
country:		US	

Order Shipments: ContactDetails: attentionTo: COURTNEY TAYLOR companyName: BUNDLED addressLines: 4133 PIONEER DR city: COMMERCE TWP state: MI postalCode: 483901355 country: US phone: 000000000 ThirdPartyAccount: accountNumber: 79V822 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: **Overland Park** KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 6780763 shipReferences: packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: UPS carrier: service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items: lineNumber: description: lineType: Quantity: value: uom: **ToleranceDetails:** tolerance: allowPartialShipments: unitPrice: lineItemTotal: requestedShipDate: requestedInHandsDate: Program: name: endCustomerSalesOrder: productId: customerProductId: lineItemGroupingId: Parts: partGroup: partId: customerSupplied: description:

1 Orange/Donald Soft Cover Single Meeting Jo New 100 ΕA ExactOnly No 3.300 450.000 2022-04-13 10:26:06 2022-04-15 10:26:06 **SYNGS** 023630352 ST4182 D020-15866 1 1 00ST4182ORG No Orange/Donald Soft Cover Single Meeting Jo

locationLinkId:	1	
Quantity:		
value:	100	
uom:	EA	
Configuration:		
preProductionProof:	No	
Locations:		
locationLinkId:	1	
locationId:	8	
locationName:	CENTERED ON FRONT	
Decorations:		
decorationId:	1	
decorationName:	Deboss	
Artwork:		
description:	GHX	
Dimensions:		
geometry:	Other	
useMaxLocationDimensions:	Yes	
Charges:		
chargeId:	310	
chargeName:	Debossing / Embossing Set-Up Charge	
description:		
chargeType:	Setup	
unitPrice:	60.000	
extendedPrice:		
Quantity:		
value:	1	
uom:	EA	
chargeId:	330	
chargeName:	Debossing / Embossing Run Charge	
description:		
chargeType:	Run	
unitPrice:	.600	
extendedPrice:		
Quantity:		
value:	100	
uom:	EA	

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. salesChannel: SPECIAL ORDER