Purchase Order:	6774937	Order Date:	2022-03-25
Total Amount:	1.55	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:		
Contact Type:	Bill	
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D	
address1:	7500 West 110th Street	
city:	Overland Park	
region:	KS	
postalCode:	66210	
country:	US	
email:	InvoicesSPP@Staples.com	
phone:	913-319-3100	
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100	
Contact Type:	Expeditor	
Account Number:	OC	
attentionTo:	BROOKE MAI	
address1:	1520 Albany Place SE	
city:	Orange City	
region:	IA	
postalCode:	51041	
country:	US	
email:	Brooke.Mai@Staples.com	
phone:	7127370558	
Contact Type:	Sales	
attentionTo:	ALLISON DUNKLAU	
address1:	7500 W 110TH	
city:	OVERLAND PARK	
region:	KS	
postalCode:	66210	
country:	US	
phone:	9133193100	

Order Shipments: ContactDetails: attentionTo:

companyName: addressLines: city: state: postalCode: country: phone: ThirdPartyAccount: accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

FIRST NATIONAL BANK 14010 FNB PKWY STOP 8124 OMAHA NE 681545206 US 5555555555 79V822 STAPLES PROMOTIONAL PRODUCTS, A/P D STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street **Overland** Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 6774937 Yes Yes No

## UPS

## GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---\*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:	
lineNumber:	1
	Silver/Glacio Pen/Stylus with BLUE INK Item:
description:	GLACIO PEN/STYLUS WITH BLUE INK Item Color: SILVER
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.374
lineItemTotal:	1.554
requestedShipDate:	2022-03-29 11:25:01
requestedInHandsDate:	2022-04-01 11:25:01
Program:	
name:	FNB
endCustomerSalesOrder:	023606006
productId:	I128
customerProductId:	W020-12486
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00I12800SLV
customerSupplied:	No
description:	Silver/Glacio Pen/Stylus with BLUE INK
Quantity:	-
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
Charges:	
chargeId:	2
chargeName:	Miscellaneous Charge
description:	C C
chargeType:	Order
unitPrice:	.180
extendedPrice:	
Quantity:	
value:	1
uom:	EA

order. Please follow all instructions on order. No<br/>deviations are acceptable unless expressly<br/>approved. Do not show your company name on<br/>any information going to the recipient. Do not<br/>include any manufacturer literature in shipment<br/>unless expressly requested. Partial deliveries are<br/>not authorized without prior approval. We<br/>reserve the right to cancel all or in partial<br/>shipments not shipped within time specified for<br/>delivery. Acknowledge and advise immediately if<br/>unable to make shipment as requested.salesChannel:SAMPLE

Please include a copy of the Packing List with