
Purchase Order:	6763293	Order Date:	2022-03-17
Total Amount:	390.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	KATIE RAUSCH
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Katie.Rausch@Staples.com
phone:	7127370860

Contact Type:	Sales
attentionTo:	ALISA LYONS
address1:	23705 CALM MEADOW CT
city:	GROSSE ILE
region:	MI
postalCode:	48138
country:	US
phone:	7346759153

Order Shipments:

ContactDetails:	
attentionTo:	JORDAN BROWN

companyName:	MARATHON PETROLEUM
addressLines:	539 S MAIN ST
city:	FINDLAY
state:	OH
postalCode:	458403229
country:	US
phone:	5555555555
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	6763293
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
	Under 501 lbs: Ship via: UPS GROUND-
	COMM-3rd Party Bill SPP Account#: 79V822
	**Transporting hazardous materials or
	dangerous goods are to be shipped on the
	vendor's freight acct and conform to IATA and/or
	PHMSA Regs. Power banks are classified as
	standalone batteries a HazMat item The safe
	transport of hazardous material and dangerous
	goods contents is the legal responsibility of the
	Shipper. Vendor shall bill SPP their discounted
	freight-published rates will not be accepted.***
	***Haz Mat shipping directions supersede any
	other directions if shipping Haz Mat/Dangerous
	Goods*** **IF 501 TO 8,000 LBS: Route per
	'STAPLES PROMO PRODUCTS LTL ROUTING
	MATRIX.XLSX'*** ---FREIGHT TERMS ARE 3RD
	PARTY BILL: Please see billing address below---
	**Over 8,000 LBS: Email
	freightrouting@staples.com 48 hours prior to
	shpg for Routing Instructions !!STAPLES PROMO
	PRODUCT'S PO# must be entered in 1st
	Reference Field or on Bill of Lading!!
comments:	

Order Items:	
lineNumber:	1
description:	Black/Gunmetal/Romilda Ballpoint Pen Item: ROMILDA BALLPOINT PEN Item Color: BLACK/GUNMETAL
lineType:	New
Quantity:	
value:	100
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.900
lineItemTotal:	390.000
requestedShipDate:	2022-03-23 10:11:54
requestedInHandsDate:	2022-03-25 10:11:54
Program:	
name:	MRTHP
endCustomerSalesOrder:	023557863
productId:	G3113
customerProductId:	W020-4848
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G3113BKGM
customerSupplied:	No
description:	Black/Gunmetal/Romilda Ballpoint Pen
Quantity:	
value:	100
uom:	EA
Configuration:	
preProductionProof:	No

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER