Purchase Order: 6752200 Order Date: 2022-03-09

Total Amount: 1,409.10 Currency: USD
Is Rush Order: No Payment Terms: NET45

Digital Proof Request:

required: Yes type: Email

email: Jessica.Canady@Staples.com

lineItemGroupingId: 1

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: OC

attentionTo: JESSICA CANADY address1: 1520 Albany Place SE

city: Orange City

region: IA
postalCode: 51041
country: US

email: Jessica.Canady@Staples.com

phone: 7127370909

Contact Type: Sales

attentionTo: SIMONE SHAUGHNESSY address1: 3561 GAVOTA AVENUE

city: SAN JOSE

region: CA
postalCode: 95124
country: US

phone: 4085335950

Order Shipments:

ContactDetails:

attentionTo: JAMIE BROWN companyName: BRAND ADDITION addressLines: 909 N 20TH ST

city: SAINT LOUIS

state: MO

postalCode: 631063520

country: US

email: michelle.thieret@brand addition.com

phone: 3148026361

ThirdPartyAccount:

accountNumber: 303540636

accountName: BRAND ADDITION

ContactDetails:

addressLines:

country: US

email: jamie.brown@us.brandaddition.com

phone: 8887384159 shipReferences: 6752200

packingListRequired:

blindShip:

Yes

allowConsolidation:

No

FreightDetails:

carrier: FEDEX service: GROUND

Ship via: FEDEX GROUND-COMM-3rd party CLIENT ACCT BILL Account#: 303540636
**Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous

goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.***

Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods!! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading!! **IF

ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM

FOR INSTRUCTIONS**

comments:

Order Items: lineNumber: 1 description: White/Boston Hard Cover 5.125" X 8.375" J lineType: New Quantity: 150 value: EΑ uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: 7.500 lineItemTotal: 1409.100 2022-04-04 12:26:07 requestedShipDate: requestedInHandsDate: 2022-04-07 12:26:07 Program: **INTOL** name: endCustomerSalesOrder: 023509983 productId: ST4716 D020-11161 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 00ST4716WHT partId: customerSupplied: No description: White/Boston Hard Cover 5.125" X 8.375" J locationLinkId: Quantity: value: 150 EA uom: Configuration: preProductionProof: No Locations: locationLinkId: 1 locationId: 18 locationName: CENTERED ON FRONT Decorations: decorationId: decorationName: Four Color Process Artwork: OLYMPIC VERTICAL FULL COLOR TRIPOSITE description: Dimensions: Other geometry:

Yes

useMaxLocationDimensions:

Layers: colorSystem: Other LayerOrStops: nameOrNumber: FULL COLOR description: SEE ART color: FULL COLOR nameOrNumber: PRINT COLOR: description: BLACK, PMS 285, PMS 298, color: PRINT COLOR: nameOrNumber: PMS 192, description: PMS 3005, color: PMS 192, nameOrNumber: PMS 355, PMS 137 description: color: PMS 355, Charges: 923 chargeId: chargeName: Run Charge description: chargeType: Run unitPrice: 1.494 extendedPrice: Quantity: value: 150 EΑ uom: 980 chargeId: chargeName: Set Up Charge description:

> Setup 60.000

1

EΑ

chargeType:

extendedPrice:

unitPrice:

Quantity:

value:

uom:

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

SPECIAL ORDER