
Purchase Order:	6737566	Order Date:	2022-02-25
Total Amount:	91,074.88	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

Digital Proof Request:
required: Yes
type: Email
email: Millicent.Chapman@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: MILLIE HARTMAN
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: Millicent.Chapman@staples.com
phone: 9133194687

Contact Type: Sales
attentionTo: BETSY GREEN
address1: 411 W. ONTARIO #425
city: CHICAGO
region: IL
postalCode: 60654
country: US

phone: 3128484534

Order Shipments:

ContactDetails:

attentionTo: ACCENTURE Q202108032
companyName: SPP OC KIT SHOP
addressLines: 1520 ALBANY PL SE
DRIVEWAY #4
city: ORANGE CITY
state: IA
postalCode: 510419678
country: US
phone: 5555555555

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6737566

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Kraft/lined/(2)Scribl Notebook 7"x 9"(56 Pgs)BUNDLED
lineType:	Reference
Quantity:	
value:	9442
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.300
lineItemTotal:	77006.300
requestedShipDate:	2022-03-24 16:12:27
requestedInHandsDate:	2022-03-31 16:12:27
referenceSalesQuote:	S22-0143
Program:	
name:	ACCEN
endCustomerSalesOrder:	023441378
productId:	SC307
customerProductId:	D020-3547
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00SC3070KLIN

customerSupplied:	No
description:	Kraft/lined/(2)Scribl Notebook 7"x 9"(56 Pgs)BUNDLED
locationLinkId:	s
Quantity:	
value:	9442
uom:	EA
Configuration:	
referenceNumber:	6569776
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	15
locationName:	Full Cover on Band
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	BOOK 1 ACCEN-9239-WV001.PDF *FULL COLOR PRINT NOTEBOOK - PMS 7442 Accenture Greater Than > upper right corner Accenture > accenture - lower right hand corner PLACEMENT - FRONT OF NESTED SET
instructions:	*Notebook cover is full color art - art on both notebooks in bundle is different *NOTE NEST TOGETHER 2 NOTEBOOKS, FRONT/PURPLE,BACK/WHITE WITH CUSTOM BELLY BAND PRIOR TO SHIPPING*
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	7442
description:	COVER OF NOTEBOOK
color:	PURPLE
nameOrNumber:	WHITE
description:	> UPPER RIGHT CORNER
color:	WHITE
nameOrNumber:	WHITE
description:	>ACCENTURE - LOWER RIGHT CORNR
color:	WHITE
locationLinkId:	2
locationId:	12

locationName:	Front and Back Covers
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	BOOK 2-ACCEN-9239-WV003.PDF (WHITE) *FULL COLOR PRINT NOTEBOOK - WHITE Accenture > - upper right hand corner > accenture - lower right hand corner PLACEMENT - BACK OF NESTED SET
instructions:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	WHITE
description:	COVER OF BOOK
color:	WHITE
nameOrNumber:	7442
description:	> UPPER RIGHT CORNER
color:	PURPLE
nameOrNumber:	7442
description:	> LOWER RIGHT CORNER
color:	PURPLE
nameOrNumber:	BLACK
description:	ACCENTURE - LOWER RIGHT CORNER
color:	BLACK
locationLinkId:	3
locationId:	12
locationName:	Front and Back Covers
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	KRAFT BELLY BAND - ACCENTURE > (KEYLINE)
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	WHITE
description:	ACC KEYLINE > CENTERED

color:	WHITE
locationLinkId:	4
locationId:	8
locationName:	TIP-IN PAGE 1-SIDED PRINT
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	TIP IN PAGE - BOOK 1 (PURPLE) *FILE NAME: NOTEBOOK1\NEWJOIN_NOTEBOOK1TIPIN.PDF *PLACEMENT- TIP IN PAGE - FRONT OF PURPLE NOTEBOOK*
instructions:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	7442
description:	REFERENCE FOR TIP IN PAGE
color:	PURPLE
locationLinkId:	5
locationId:	8
locationName:	TIP-IN PAGE 1-SIDED PRINT
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	TIP IN PAGE - BOOK 2 (WHITE) FILE NAME: NOTEBOOK2\NEWJOIN_NOTEBOOK2TIPIN.PDF *PLACEMENT- TIP IN PAGE - FRONT OF WHITE NOTEBOOK*
instructions:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	7442
description:	REFERENCE FOR TIP IN PAGE
color:	PURPLE
Charges:	
chargeId:	923

chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.100
extendedPrice:	
Quantity:	
value:	9442
uom:	EA
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.436
extendedPrice:	
Quantity:	
value:	18884
uom:	EA
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.878
extendedPrice:	
Quantity:	
value:	9442
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	15.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	24.000
extendedPrice:	
Quantity:	
value:	1
uom:	EA

lineNumber:	8
description:	Natural/Ali Bamboo Ballpoint Pen
lineType:	Reference
Quantity:	
value:	9442
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.490
lineItemTotal:	14068.580
requestedShipDate:	2022-03-24 16:12:28
requestedInHandsDate:	2022-03-31 16:12:28
Program:	
name:	ACCEN
endCustomerSalesOrder:	023441378
productId:	EC131
customerProductId:	W020-3547
lineItemGroupId:	8
Parts:	
partGroup:	1
partId:	00EC1310NAT
customerSupplied:	No
description:	Natural/Ali Bamboo Ballpoint Pen
locationLinkId:	1
Quantity:	
value:	9442
uom:	EA
Configuration:	
referenceNumber:	6546341
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Beside Clip
Decorations:	
decorationId:	1
decorationName:	Laser Engraving
Artwork:	
description:	> (ACCENTURE GREATER THAN)
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes

Layers:

colorSystem:

Other

LayerOrStops:

nameOrNumber:

LASER ENGRAVE

description:

> (ACCENTURE GREATER THAN)

color:

LASER ENGRAVE

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER