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Purchase Order:	6709524	Order Date:	2022-02-03
Total Amount:	2,520.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Digital Proof Request:  
required: Yes  
type: Email  
email: vicky.rankin@staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: SL  
attentionTo: VICKY RANKIN  
address1: 8610 Page Ave, Suite A  
city: St. Louis  
region: MO  
postalCode: 63114  
country: US  
email: vicky.rankin@staples.com  
phone: 3146923018

Contact Type: Sales  
attentionTo: LORI WHITE  
address1: 1304 CELEBRATION WAY SE  
city: MARBLETON  
region: GA  
postalCode: 30126  
country: US

phone: 4048222381

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Order Shipments:

ContactDetails:

attentionTo: RUSSELL SMITH  
companyName: UPS INSIDE SALES  
addressLines: 700 EXECUTIVE CENTER DR FL 3  
city: GREENVILLE  
state: SC  
postalCode: 296154521  
country: US  
phone: 8642138924

ThirdPartyAccount:

accountNumber: 2024X8  
accountName: UPS COUPA TAX EXEMPT

ContactDetails:

addressLines:  
country: US  
email: kirbyrussellsmith@ups.com  
phone: 8642138924

shipReferences: COU1680372

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Ship via: UPS GROUND-COMM-3rd party  
CLIENT ACCT BILL Account#: 2024X8  
\*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* !! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading !! \*\*IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS\*\*

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Order Items:	
lineNumber:	1
description:	Natural/ECO Spiral Bound Notebook
lineType:	New
Quantity:	
value:	700
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	3.600
lineItemTotal:	2520.000
requestedShipDate:	2022-02-21 10:47:26
requestedInHandsDate:	2022-02-24 10:47:26
Program:	
name:	UPS
endCustomerSalesOrder:	023305364
productId:	EC3090
customerProductId:	D020-3572
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00EC3090NAT
customerSupplied:	No
description:	Natural/ECO Spiral Bound Notebook
locationLinkId:	1
Quantity:	
value:	700
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	10
locationName:	CENTERED ON FRONT
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	UPS LEVEL UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	

colorSystem:	Other
LayerOrStops:	
nameOrNumber:	BLACK
description:	UPS LEVEL UP
color:	BLACK
fileName:	Art
artworkType:	ProductionReady
fileLocation:	<a href="https://binated.com/bi/VwoMn">https://binated.com/bi/VwoMn</a>
transportMechanism:	Url

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER