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Purchase Order:	6706657	Order Date:	2022-02-01
Total Amount:	645.60	Currency:	USD
Is Rush Order:	No	Payment Terms:	NET45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	JEANNIE SCHLICHTE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Jeannie.Schlichte@Staples.com
phone:	7127370608

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Order Shipments:

ContactDetails:

companyName:	NOVA Marketing Services, LLC
addressLines:	11434 MOOG DRIVE
city:	SAINT LOUIS
state:	MO
postalCode:	63146
country:	US
email:	LBEAN@NOVAMKTG.COM
phone:	314-993-3525

ThirdPartyAccount:

accountNumber:	211A1R
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accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	6706657
packingListRequired:	Yes
blindShip:	No
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
	Under 501 lbs: Ship via: UPS GROUND- COMM-3rd Party Bill SPP Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below- -- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!
comments:	

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Order Items:	
lineNumber:	1
description:	Colorplay Memo Book Blue
lineType:	Repeat
Quantity:	
value:	400
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly

allowPartialShipments:	No
unitPrice:	1.614
lineItemTotal:	645.600
requestedShipDate:	2022-02-08 11:10:09
Program:	
name:	GRYBR
productId:	ST114
customerProductId:	2003786050001
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST1140BLU
customerSupplied:	No
description:	Colorplay Memo Book
locationLinkId:	1
Quantity:	
value:	400
uom:	EA
Configuration:	
referenceNumber:	6541938
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Centered on Front
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
instructions:	Decoration Dimensions: Max
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	White
description:	White
color:	White
fileName:	Graybar no tag R bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM