Purchase Order: 6701599 Order Date: 2022-01-27

Total Amount: 0.00 Currency: USD Is Rush Order: No Payment Terms: NET45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: OC

attentionTo: HALLEY GLANZ

address1: 1520 Albany Place SE

city: Orange City

region: IA
postalCode: 51041
country: US

email: halley.glanz@staples.com

phone: 7127370692

Contact Type: Sales

attentionTo: ED BELLAMY JR

address1: 1318 SUMMER GATE

city: ST LOUIS

region: MO
postalCode: 63026
country: US

phone: 3149206183

Order Shipments:

ContactDetails:

attentionTo: SABRINA KELLEY

companyName: ABF FREIGHT addressLines: 8516 WILLOW CREEK DR city: VAN BUREN state: AR postalCode: 729569070 country: US phone: 4798839993 ThirdPartyAccount: 79V822 accountNumber: accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 6701599 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: **UPS** carrier: service: **GROUND** Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*\*Haz Mat shipping comments: directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES

PROMO PRODUCT'S PO# must be entered in 1st

Reference Field or on Bill of Lading!!

Order Items: lineNumber: 1 Black/Neoskin Journal Combo Item: NEOSKIN description: **JOURNAL COMBO Item Color: BLACK** lineType: New Quantity: 1 value: uom: EA ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No .000 unitPrice: lineItemTotal: .000 requestedShipDate: 2022-01-28 11:17:01 requested In Hands Date:2022-02-01 11:17:01 Program: **ABF** name: endCustomerSalesOrder: 023264098 productId: ST4248 customerProductId: D020-10863 lineItemGroupingId: 1 Parts: partGroup: 1 partId: 00ST4248BLK customerSupplied: No description: Black/Neoskin Journal Combo Quantity: value: 1 EA uom: Configuration: preProductionProof: No lineNumber: White/Neoskin Journal Combo Item: NEOSKIN description: JOURNAL COMBO Item Color: WHITE lineType: New Quantity: value: 1 uom: EΑ ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: .000 lineItemTotal: .000

2022-01-28 11:17:01

requestedShipDate:

requestedInHandsDate:	2022-02-01 11:17:01
Program:	
name:	ABF
endCustomerSalesOrder:	023264098
productId:	ST4248
customerProductId:	D020-10863
lineItemGroupingId:	2
Parts:	
partGroup:	1
partId:	00ST4248WHT
customerSupplied:	No
description:	White/Neoskin Journal Combo
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No
lineNumber:	3
description:	Black/ECO Spiral Bound Notebook Item: ECO SPIRAL BOUND NOTEBOOK Item Color: BLACK
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.000
lineItemTotal:	.000
requestedShipDate:	2022-01-28 11:17:01
requestedInHandsDate:	2022-02-01 11:17:01
Program:	2022 02 01 11.17.01
name:	ABF
endCustomerSalesOrder:	023264098
productId:	EC3090
customerProductId:	D020-10863
	3
lineItemGroupingId:	3
Parts:	1
partGroup:	1
partId:	00EC3090BLK
customerSupplied:	No
description:	Black/ECO Spiral Bound Notebook
Quantity:	
value:	1

EA uom: Configuration: preProductionProof: No lineNumber: 4 Dark Blue/ECO Spiral Bound Notebook Item: ECO SPIRAL BOUND NOTEBOOK Item Color: description: DARK BLUE lineType: New Quantity: value: 1 uom: EΑ ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: .000 lineItemTotal: .000 requestedShipDate: 2022-01-28 11:17:01 requested In Hands Date:2022-02-01 11:17:01 Program: name: **ABF** endCustomerSalesOrder: 023264098 productId: EC3090 customerProductId: D020-10863 lineItemGroupingId: 4 Parts: partGroup: partId: 00EC3090DBL customerSupplied: No Dark Blue/ECO Spiral Bound Notebook description: Quantity: value: 1 EΑ uom: Configuration: preProductionProof: No

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

**SAMPLE**