
Purchase Order:	6674377	Order Date:	2022-01-03
Total Amount:	538.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Digital Proof Request:
required: Yes
type: Email
email: Holly.McCollam@Staples.com
lineItemGroupId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: HOLLY MCCOLLAM
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: Holly.McCollam@Staples.com
phone: 4198612083

Contact Type: Sales
attentionTo: BETSY GREEN
address1: 411 W. ONTARIO #425
city: CHICAGO
region: IL
postalCode: 60654
country: US

phone: 3128484534

Order Shipments:

ContactDetails:

companyName: MARY LYNN BUCKNER
addressLines: 1031 STONERIDGE DR NE
city: MARIETTA
state: GA
postalCode: 300665534
country: US
email: cherylfalk@fortna.com
phone: 4148708735

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6674377

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** **Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'*** --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:

lineNumber: 1
description: Black/Bamboo Adult Face Mask
lineType: New
Quantity:
 value: 250
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: 2.154
lineItemTotal: 538.500
requestedShipDate: 2022-01-20 15:41:46
requestedInHandsDate: 2022-01-25 15:41:46
Program:
 name: FRTNA
endCustomerSalesOrder: 023125148
productId: EC913
customerProductId: P095-14474
lineItemGroupId: 1
Parts:
 partGroup: 1
 partId: 00EC9130BLK
 customerSupplied: No
 description: Black/Bamboo Adult Face Mask
 locationLinkId: 1

Quantity:	
value:	250
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered on Either Side
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	FORTNA FORMATION
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	WHITE
description:	FORTNA & FORMATION SQUARES
color:	WHITE

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER