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|                 |         |                |            |
|-----------------|---------|----------------|------------|
| Purchase Order: | 6628414 | Order Date:    | 2021-11-24 |
| Total Amount:   | 375.00  | Currency:      | USD        |
| Is Rush Order:  | No      | Payment Terms: | N45        |

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Order Contacts:

|               |                                                                                    |
|---------------|------------------------------------------------------------------------------------|
| Contact Type: | Bill                                                                               |
| Account Name: | STAPLES PROMOTIONAL PRODUCTS, A/P D                                                |
| attentionTo:  | STAPLES PROMOTIONAL PRODUCTS, A/P D                                                |
| address1:     | 7500 West 110th Street                                                             |
| city:         | Overland Park                                                                      |
| region:       | KS                                                                                 |
| postalCode:   | 66210                                                                              |
| country:      | US                                                                                 |
| email:        | InvoicesSPP@Staples.com                                                            |
| phone:        | 913-319-3100                                                                       |
| comments:     | All invoices must reflect our PO# TAX EXEMPT<br>04-3390816 A/P Phone: 913-319-3100 |

|                 |                               |
|-----------------|-------------------------------|
| Contact Type:   | Expeditor                     |
| Account Number: | OC                            |
| attentionTo:    | JEANNIE SCHLICHTE             |
| address1:       | 1520 Albany Place SE          |
| city:           | Orange City                   |
| region:         | IA                            |
| postalCode:     | 51041                         |
| country:        | US                            |
| email:          | Jeannie.Schlichte@Staples.com |
| phone:          | 7127370608                    |

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Order Shipments:

ContactDetails:

|               |                                                     |
|---------------|-----------------------------------------------------|
| companyName:  | STAPLES PROMOTIONAL PRODUCTS                        |
| addressLines: | 1520 ALBANY PLACE SE<br>RECEIVING DOCK, DRIVEWAY #3 |
| city:         | ORANGE CITY                                         |
| state:        | IA                                                  |
| postalCode:   | 510419678                                           |
| country:      | US                                                  |
| email:        | GROUP-RECEIVINGLEADS@STAPLES.COM                    |
| phone:        | 712-737-0528                                        |

ThirdPartyAccount:

|                      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
|----------------------|---------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| accountNumber:       | 211A1R                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| accountName:         | STAPLES PROMOTIONAL PRODUCTS, A/P D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| ContactDetails:      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| attentionTo:         | STAPLES PROMOTIONAL PRODUCTS, A/P D                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| addressLines:        | 7500 West 110th Street                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
| city:                | Overland Park                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                   |
| state:               | KS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| postalCode:          | 66210                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                           |
| country:             | US                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| email:               | InvoicesSPP@Staples.com                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| phone:               | 913-319-3100                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                    |
| shipReferences:      | 6628414                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| packingListRequired: | Yes                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| blindShip:           | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| allowConsolidation:  | No                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                              |
| FreightDetails:      |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |
| carrier:             | UPS                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                             |
| service:             | GROUND                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                          |
|                      | Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** **Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!! |
| comments:            |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                 |

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|                   |                       |
|-------------------|-----------------------|
| Order Items:      |                       |
| lineNumber:       | 1                     |
| description:      | Neoskin Journal Black |
| lineType:         | Repeat                |
| Quantity:         |                       |
| value:            | 50                    |
| uom:              | EA                    |
| ToleranceDetails: |                       |

|                        |                              |
|------------------------|------------------------------|
| tolerance:             | ExactOnly                    |
| allowPartialShipments: | No                           |
| unitPrice:             | 6.600                        |
| lineItemTotal:         | 375.000                      |
| requestedShipDate:     | 2021-12-03 17:06:00          |
| Program:               |                              |
| name:                  | CARGL                        |
| productId:             | ST4143                       |
| customerProductId:     | 2003651350001                |
| lineItemGroupId:       | 1                            |
| Parts:                 |                              |
| partGroup:             | 1                            |
| partId:                | 00ST4143BLK                  |
| customerSupplied:      | No                           |
| description:           | Neoskin Journal              |
| locationLinkId:        | s                            |
| Quantity:              |                              |
| value:                 | 50                           |
| uom:                   | EA                           |
| Configuration:         |                              |
| referenceNumber:       | 6568765                      |
| referenceNumberType:   | PurchaseOrder                |
| preProductionProof:    | No                           |
| Locations:             |                              |
| locationLinkId:        | 1                            |
| locationId:            | 10                           |
| locationName:          | Centered on Back             |
| Decorations:           |                              |
| decorationId:          | 1                            |
| decorationName:        | Debossed                     |
| Artwork:               |                              |
| instructions:          | Decoration Dimensions: 2.25W |
| fileName:              | cargill w-tag S bw.eps       |
| artworkType:           | ProductionReady              |
| fileLocation:          | Email                        |
| transportMechanism:    | Email                        |
| locationLinkId:        | 2                            |
| locationId:            | 16                           |
| locationName:          | Centered on Front            |
| Decorations:           |                              |
| decorationId:          | 1                            |
| decorationName:        | Debossed                     |
| Artwork:               |                              |
| Dimensions:            |                              |

geometry: Rectangle  
useMaxLocationDimensions: No  
height: 8.0000  
width: 5.0000  
fileName: 981698 Cargill Thriveioshv.eps  
artworkType: ProductionReady  
fileLocation: Email  
transportMechanism: Email

Charges:

chargeId: 923  
chargeName: Run Charge  
description:  
chargeType: Run  
unitPrice: .900  
extendedPrice:  
Quantity:  
value: 50  
uom: EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM