
Purchase Order:	6618470	Order Date:	2021-11-18
Total Amount:	307.44	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Digital Proof Request:
required: Yes
type: Email
email: nicole.ayers@staples.com
lineItemGroupingId: 1

Order Contacts:

Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: OC
attentionTo: NICOLE AYERS
address1: 1520 Albany Place SE
city: Orange City
region: IA
postalCode: 51041
country: US
email: nicole.ayers@staples.com
phone: 7127370996

Contact Type: Sales
attentionTo: LIZZIE MASKE
address1: 665 WEST NORTH AVE, SUITE 200
city: LOMBARD
region: IL
postalCode: 60148
country: US

phone: 3194313900

Order Shipments:

ContactDetails:

attentionTo: CEDRIC COPELAND
companyName: IBM DALLAS AGILE CENTER
addressLines: 500 N AKARD ST STE 8000
city: DALLAS
state: TX
postalCode: 752013302
country: US
phone: 6302442771

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6618470

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** **Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Smooth/lined/Magna Perfect Bound w/Smooth Cardboard
lineType:	Reference
Quantity:	
value:	105
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	2.694
lineItemTotal:	307.440
requestedShipDate:	2021-12-03 12:11:41
requestedInHandsDate:	2021-12-08 12:11:41
Program:	
name:	IBMMN
endCustomerSalesOrder:	022821281
productId:	sc106
customerProductId:	D020-8060
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00SC1060SLIN
customerSupplied:	No

description:	Smooth/lined/Magna Perfect Bound w/Smooth Cardboard
locationLinkId:	s
Quantity:	
value:	105
uom:	EA
Configuration:	
referenceNumber:	6588746
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	12
locationName:	Front and Back Covers
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	IBM CONSULTING + IBM IBM Consulting - front left corner vertical IBM - centered at bottom on back NOTE: Please remove Scribl logo
instructions:	
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	2238 OR CMYK 92 54
description:	IMPRINT
color:	59 43 TEAL
locationLinkId:	2
locationId:	13
locationName:	Inside Cover 2-Sided Print
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	STRATEGY EXPERIENCE TECHNOLOGY OPERATION Inside front cover: magenta - PMS 228C background and wording in PMS 1777 / CMYK 0 68 39 0 Inside back cover: PMS 113 / CMYK 2 11 70 0 - no wording
instructions:	
Dimensions:	

geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	228C
description:	INSIDE FRONT COVER
color:	BACKGROUND
nameOrNumber:	1777 / CMYK 0 68 39
description:	INSIDE FRONT COVER
color:	0 WORDING
nameOrNumber:	PMS 113 / CMYK 2 11
description:	INSIDE BACK COVER
color:	70 0
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.234
extendedPrice:	
Quantity:	
value:	105
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER