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Purchase Order:	6569877	Order Date:	2021-10-18
Total Amount:	3,820.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	TAYLOR STONE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	taylor.stone@staples.com
phone:	7127370724

Contact Type:	Sales
attentionTo:	WIL CORMIER
address1:	4530 HAVILAND FALLS DRIVE
city:	HUMBLE
region:	TX
postalCode:	77396
country:	US
phone:	8322570493

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Order Shipments:

ContactDetails:	
attentionTo:	CARLOS ZAVALA

companyName:	SHELL ENERGY SOLUTIONS
addressLines:	21 WATERWAY AVE STE 450
city:	SPRING
state:	TX
postalCode:	773803098
country:	US
email:	carlos.zavala@shellenergy.com
phone:	2812169919
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	6569877
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Red/Classico Hard Cover Journal
lineType:	New
Quantity:	
value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	4.500
lineItemTotal:	1273.500
requestedShipDate:	2021-11-02 08:09:55
requestedInHandsDate:	2021-11-05 08:09:55
Program:	
name:	SHELL
endCustomerSalesOrder:	022592998
productId:	ST4123
customerProductId:	D020-11029
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4123RED
customerSupplied:	No
description:	Red/Classico Hard Cover Journal

locationLinkId:	1
Quantity:	
value:	250
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered front between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	SHELL ENERGY LOCK UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	PRINT
color:	RED
nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	WHITE
description:	PRINT
color:	WHITE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA
lineNumber:	4
description:	Blue/Classico Hard Cover Journal
lineType:	New
Quantity:	

value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	4.500
lineItemTotal:	1273.500
requestedShipDate:	2021-11-02 08:09:55
requestedInHandsDate:	2021-11-05 08:09:55
Program:	
name:	SHELL
endCustomerSalesOrder:	022592998
productId:	ST4123
customerProductId:	D020-11029
lineItemGroupId:	4
Parts:	
partGroup:	1
partId:	00ST4123BLU
customerSupplied:	No
description:	Blue/Classico Hard Cover Journal
locationLinkId:	1
Quantity:	
value:	250
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered front between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	SHELL ENERGY LOCK UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	PRINT
color:	RED

nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	WHITE
description:	PRINT
color:	WHITE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA
lineNumber:	7
description:	White/Classico Hard Cover Journal
lineType:	New
Quantity:	
value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	4.500
lineItemTotal:	1273.500
requestedShipDate:	2021-11-02 08:09:55
requestedInHandsDate:	2021-11-05 08:09:55
Program:	
name:	SHELL
endCustomerSalesOrder:	022592998
productId:	ST4123
customerProductId:	D020-11029
lineItemGroupId:	7
Parts:	
partGroup:	1
partId:	00ST4123WHT
customerSupplied:	No
description:	White/Classico Hard Cover Journal
locationLinkId:	1
Quantity:	
value:	250
uom:	EA

Configuration:

preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered front between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	SHELL ENERGY LOCK UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	PRINT
color:	RED
nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	313
description:	PRINT
color:	BLUE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER