Purchase Order:	6569877	Order Date:	2021-10-18
Total Amount:	3,820.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Order Contacts:	
Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100
Contact Type:	Expeditor
Account Number:	OC
attentionTo:	TAYLOR STONE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	taylor.stone@staples.com
phone:	7127370724
Contact Type:	Sales
attentionTo:	WIL CORMIER
address1:	4530 HAVILAND FALLS DRIVE
city:	HUMBLE
region:	TX
postalCode:	77396
country:	US
phone:	8322570493
L,	

Order Shipments: ContactDetails: attentionTo:

companyName: addressLines: city: state: postalCode: country: email: phone: ThirdPartyAccount: accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

SHELL ENERGY SOLUTIONS 21 WATERWAY AVE STE 450 SPRING ΤX 773803098 US carlos.zavala@shellenergy.com 2812169919 79V822 STAPLES PROMOTIONAL PRODUCTS, A/P D STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street **Overland** Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 6569877 Yes Yes No UPS GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below---**Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES** PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items: lineNumber: description: lineType: Quantity: value: uom: **ToleranceDetails:** tolerance: allowPartialShipments: unitPrice: lineItemTotal: requestedShipDate: requestedInHandsDate: Program: name: endCustomerSalesOrder: productId: customerProductId: lineItemGroupingId: Parts: partGroup: partId: customerSupplied: description:

Red/Classico Hard Cover Journal New 250 ΕA ExactOnly No 4.500 1273.500 2021-11-02 08:09:55 2021-11-05 08:09:55 SHELL 022592998 ST4123 D020-11029 1 1 00ST4123RED No Red/Classico Hard Cover Journal

1

locationLinkId:	1
Quantity:	
value:	250
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered front between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	SHELL ENERGY LOCK UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	PRINT
color:	RED
nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	WHITE
description:	PRINT
color:	WHITE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA
lineNumber:	4
description:	Blue/Classico Hard Cover Journal
lineType:	New
Quantity:	

uom:EATolerance:KactOnlyallowPartialShipments:NountiPrice:4.500IneitemTotal:1273.500requestedShipDate:2021.11.02 08:09.55requestedInHandsDate:20259298program:KELLname:SHELLendCustomerSalesOrder:022592998productId:ST4123customerProductId:D020-11029lineitemGroupingId:Val123BLUoutsomerProductId:005713BLUgardGroup:1partGroup:1gardGroup:Blue/Classico Hard Cover JournallocationLinkId:1locationLinkId:1uom:Callvalue:250uom:EACostionS:Eyalue:CostionS:iocationLinkId:1locationInikId:1locationInikId:1locationInikId:1locationS:Eyalue:Configuretion:iocationS:EiocationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1locationInikId:1 <tr< th=""><th>value:</th><th>250</th></tr<>	value:	250
tolerance:ExactOnlyallowPartialShipments:NounitPrice:4.500lineItemTotal:1273.500requestedShipDate:2021.11.02 08.09.55requestedInHandsDate:2021.11.02 08.09.55erquestedInHandsDate:2021.11.02 08.09.55endCustomerSaleSOrder:022592998customerSaleSOrder:022592998customerProductId:D020-11029lineItemGroupingId:4Parts:1partGroup:1partId:00ST4123BLUcustomerSupplied:Nodescription:Blue/Classico Hard Cover JournallocationLinkId:1locationLinkId:1uom:EAConfiguration:EpreProductionProof:NolocationSi1iocationInkId:1locationInkId:1locationInkId:1locationInkId:1idecorationSiEpreProductionProof:NolocationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1locationInkId:1uom:Conterpof ProcesslocationInkId:1uom:SecorationSuom:	uom:	EA
allowPartialShipments: No unitPrice: 4.500 lineItemTotal: 1273.500 requestedShipDate: 2021.11.02 08:09:55 requestedInHandsDate: 2021.11.05 08:09:55 Program: 22592998 mame: 022592998 productId: 502.11.029 lineItemGroupingId: 4 Parts: partGroup: 1 partId: 00571123BLU 0057123BLU customerSupplied: No 0 description: Blue/Classico Hard Cover Journal locationLinkId: 1 0 quantity: value: 250 uom: EA 0 Configuration: E 0 preProductionProof: No 0 Locations: E 0 locationLinkId: 1 0 locationName: Centered front between edge and elastic preProductionProof: IncationAl 1 locationName: Centered front between edge and elastic	ToleranceDetails:	
unitPrice:4.500lineItemTotal:1273.500requestedShipDate:2021.11.02 08.09:55requestedInHandsDate:2021.11.05 08.09:55Program:2259298roductomerSalesOrder:022592998productld:022592998customerSalesOrder:0200.11029lineItemGroupingId:4Parts:1partGroup:1oustomerSupplied:00ST4123BLUcustomerSupplied:Nodescription:Blue/Classico Hard Cover JournallocationLinkId:1quantity:250uom:EAConfiguration:EperProductionProof:NoLocationLinkId:1locationLinkId:1locationLinkId:1locationLinkId:1locationLinkId:1locationName:Centered front between edge and elasticDecorations:IdecorationName:NodecorationName:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:VersLayers:custorsystem:coloSystem:PmsLayerOStops:Pms	tolerance:	ExactOnly
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requestedShipDate: 2021-11-02 08:09:55 requestedInHandsDate: 2021-11-05 08:09:55 Program: name: SalesOrder: 202592908 ProductId: 202592998 productId: 202592998 productId: 202592998 productId: 2020-11029 lineItemGroupingId: 4 Parts: 2020-11029 lineItemGroupingId: 4 Parts: 2020-11029 lineItemGroupingId: 2020-1	unitPrice:	4.500
requestedInHandsDate: 2021-11-05 08:09:55 Program: name: SHELL endCustomerSalesOrder: 022592998 productId: 022592998 productId: 022592998 productId: 0202-11029 ineltemGroupingId: 4 Parts: partGroup: 1 partId: 000574123BLU customerSuppIied: No description: Blue/Classico Hard Cover Journal locationLinkId: 1 locationLinkId: 250 uom: EA Configuration: value: 250 uom: EA Configuration: preProductionProof: No Locations: locationLinkId: 1 locationLinkId: 1 locationLinkId: 1 locationInkId: 1 locationLinkId: 1 locationInkId: 1 locationI	lineItemTotal:	1273.500
Projestname:SHELLname:022592998productId:ST4123customerProductId:D020-11029lime!temGroupingId:4partGroupingId:0020-11029j partId:00ST4123BLUcustomerSupplied:Nodescription:Nadescription:Blue/Classico Hard Cover JournallocationLinkId:1locationLinkId:250uom:EACurfiguration:EAi oranicSocial Classico Hard Cover JournallocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationLinkId:1i ocationName:Four Color Processi ocationName:Four Color Processi ocationName:Four Color Processi ocationName:Four Color Processi oranis:Ii ouments:SHELL ENERGY LOCK UPi mensions:Value:i ouments:Yalue:i oume	requestedShipDate:	2021-11-02 08:09:55
name: SHELL endCustomerSalesOrder: 022592998 productId: ST4123 CustomerProductId: 020-11029 lineItemGroupingId: 4 Parts:	requestedInHandsDate:	2021-11-05 08:09:55
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productId: ST4123 customerProductId: D020-11029 lineItemGroupingId: 4 Parts: partGroup: 1 partId: 00ST4123BLU customerSupplied: No description: Blue/Classico Hard Cover Journal locationLinkId: 1 locationLinkId: 250 uom: EA Configuration: preProductionProof: No Locations: preProductionProof: No Locations: locationLinkId: 1 locationLinkId: 1 locationLinkId: 1 locationId: 5 PecorationS: decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationS: fartwork: U decorationDimensionS: U decorationDimensionS: U decorationDimensionS: V fartwork: U decorationDimensionS: U decorationS: fartwork: U decorationDimensionS: U decorationDimensionS: U decorationS: fartwork: U decorationDimensionS: U decorationS: fartwork: U decorationDimensionS: U decorationDimensionS: U decorationDimensionS: U decorationS: fartwork: U decorationDimensionS: U decorationDimensionS: U decorationDimensionS: U decorationS: fartwork: U decorationDimensionS: U decorationS: U decorationS: U decorationDimensionS: U decorationS: U	name:	SHELL
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Image: Not server and the server an	productId:	ST4123
Parts:partGroup:1partGroup:00ST4123BLUoustomerSupplied:Nodescription:Blue/Classico Hard Cover JournallocationLinkId:1ount:250uom:EAcustomerSupplied:Nouom:EAcustomerSupplied:NojotationProof:NojotationLinkId:1locationLinkId:1locationLinkId:1locationLinkId:1locationILinkId:1locationILinkId:1locationId:1locationName:Centered front between edge and elasticpeorentions:Yeur Color Processartwork:HELL ENERGY LOCK UPlimensions:SHELL ENERGY LOCK UPjomensions:YeusiseMaxLocationDimensions:YeusiseMaxLocationDimensions:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVaristic:YeusiseVar	customerProductId:	D020-11029
partGroup:1partGroup:00ST4123BLUcustomerSupplied:Nodescription:Blue/Classico Hard Cover JournallocationLinkId:1Quantity:Z50uom:EAvalue:250uom:EAContriguration:EpreProductionProof:NoLocationLinkId:1locationLinkId:1locationI.inkId:1locationI.inkId:1locationI.inkId:1locationI.inkId:1decorationName:Centered front between edge and elasticperorations:Your Color Processactwork:SHELL ENERGY LOCK UPjomensions:SHELL ENERGY LOCK UPjomensions:YesLayers:ColorSystem:colorSystem:PmsLayerOrStops:Pms	lineItemGroupingId:	4
partId:00ST4123BLUcustomerSupplied:Nodescription:Blue/Classico Hard Cover JournallocationLinkId:1Quantity:250uom:Canoliguration:preProductionProof:KalocationLinkId:1locationlinkId:1locationlinkId:1locationInkId:1locationRine:Centered front between edge and elasticpecorations:Centered front between edge and elasticlocationName:Four Color Processartwork:SHELL ENERGY LOCK UPdecorationName:SHELL ENERGY LOCK UPjmensions:Yeslayers:ColorSystem:colorSystem:PmsLayerOrStops:Yes	Parts:	
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Quantity:250value:250uom:EAcontriguration:EApreProductionProof:NoLocations:1locationLinkId:1locationId:1locationName:Centered front between edge and elasticDecorations:1decorationId:1decorationName:Four Color ProcessArtwork:Four Color ProcessArtwork:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:YesLayers:ColorSystem:colorSystem:PinsLayerOrStops:Yes	description:	Blue/Classico Hard Cover Journal
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preProductionProof:NoLocations:1locationLinkId:1locationId:1locationName:Centered front between edge and elasticDecorations:4ecorationId:decorationName:Four Color ProcessdecorationName:Four Color ProcessArtwork:SHELL ENERGY LOCK UPDimensions:Geometry:geometry:OtheruseMaxLocationDimensions:YesLayers:colorSystem:LayerOrStops:Yms	uom:	EA
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locationLinkId:1locationId:1locationName:Centered front between edge and elasticDecorations:1decorationId:1decorationName:Four Color ProcessArtwork:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:YesLayers:colorSystem:colorSystem:PmsLayerOrStops:Yes	preProductionProof:	No
locationId:1locationName:Centered front between edge and elasticDecorations:IdecorationId:1decorationName:Four Color ProcessArtwork:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPDimensions:Cohergeometry:OtherLayers:color System:color System:PmsLayerOrStops:State State Stat	Locations:	
IocationName:Centered front between edge and elasticDecorations:1decorationId:1decorationName:Four Color ProcessArtwork:Kescription:description:SHELL ENERGY LOCK UPDimensions:Othergeometry:OtheruseMaxLocationDimensions:YesLayers:colorSystem:LayerOrStops:Pms	locationLinkId:	1
Decorations:decorationId:decorationName:four Color ProcessArtwork:description:description:Dimensions:geometry:useMaxLocationDimensions:Layers:colorSystem:LayerOrStops:	locationId:	1
decorationId:1decorationName:Four Color ProcessArtwork:Four Color ProcessArtwork:SHELL ENERGY LOCK UPdescription:SHELL ENERGY LOCK UPDimensions:Othergeometry:OtheruseMaxLocationDimensions:YesLayers:colorSystem:colorSystem:PmsLayerOrStops:Ster ColorStops:	locationName:	Centered front between edge and elastic
decorationName:Four Color ProcessArtwork:Four Color Processdescription:SHELL ENERGY LOCK UPDimensions:SHELL ENERGY LOCK UPgeometry:OtheruseMaxLocationDimensions:YesLayers:StescolorSystem:PmsLayerOrStops:Stes	Decorations:	
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Dimensions:geometry:OtheruseMaxLocationDimensions:YesLayers:ColorSystem:colorSystem:PmsLayerOrStops:Yes	Artwork:	
geometry:OtheruseMaxLocationDimensions:YesLayers:	description:	SHELL ENERGY LOCK UP
useMaxLocationDimensions: Yes Layers: colorSystem: Pms LayerOrStops:	Dimensions:	
Layers: colorSystem: Pms LayerOrStops:	geometry:	Other
colorSystem: Pms LayerOrStops:	useMaxLocationDimensions:	Yes
LayerOrStops:	Layers:	
• •	colorSystem:	Pms
	LayerOrStops:	
nameOrNumber: 485	nameOrNumber:	485
description: PRINT	description:	PRINT
color: RED	color:	RED

nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	WHITE
description:	PRINT
color:	WHITE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	5
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA
lineNumber:	7
description:	White/Classico Hard Cover Journal
lineType:	New
Quantity:	
value:	250
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	4.500
lineItemTotal:	1273.500
requestedShipDate:	2021-11-02 08:09:55
requestedInHandsDate:	2021-11-05 08:09:55
Program:	
name:	SHELL
endCustomerSalesOrder:	022592998
productId:	ST4123
customerProductId:	D020-11029
lineItemGroupingId:	7
Parts:	
partGroup:	1
partId:	00ST4123WHT
customerSupplied:	No
description:	White/Classico Hard Cover Journal
locationLinkId:	1
Quantity:	
value:	250
uom:	EA

Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Centered front between edge and elastic
Decorations:	
decorationId:	1
decorationName:	Four Color Process
Artwork:	
description:	SHELL ENERGY LOCK UP
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	PRINT
color:	RED
nameOrNumber:	116
description:	PRINT
color:	YELLOW
nameOrNumber:	313
description:	PRINT
color:	BLUE
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.594
extendedPrice:	
Quantity:	
value:	250
uom:	EA

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. salesChannel: SPECIAL ORDER