
Purchase Order:	6554734	Order Date:	2021-10-06
Total Amount:	247.50	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	N45

Digital Proof Request:
required: Yes
type: Email
email: Karen.Varner@Staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: SL
attentionTo: KAREN VARNER
address1: 8610 Page Ave, Suite A
city: St. Louis
region: MO
postalCode: 63114
country: US
email: Karen.Varner@Staples.com
phone: 3148125846

Contact Type: Sales
attentionTo: DONNA ARMSTRONG
address1: 3970 CLAY STREET
city: SAN FRANCISCO
region: CA
postalCode: 94118
country: US

phone: 4156093644

Order Shipments:

ContactDetails:

attentionTo: RACHEL RIVERA
companyName: TOYOTA MOTORS NORTH AMERICA
addressLines: 6565 HEADQUARTERS DR
city: PLANO
state: TX
postalCode: 750245965
country: US
phone: 5555555555

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6554734

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: STANDARD OVRNT

comments:

Under 501 lbs: Ship via: FEDEX OVERNIGHT-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Red/Neoskin Hard Cover Journal
lineType:	New
Quantity:	
value:	25
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	6.600
lineItemTotal:	247.500
requestedShipDate:	2021-10-14 10:54:45
requestedInHandsDate:	2021-10-15 10:54:45
Program:	
name:	TOYOL
endCustomerSalesOrder:	022522995
productId:	ST4143
customerProductId:	D030-11051
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00ST4143RED
customerSupplied:	No
description:	Red/Neoskin Hard Cover Journal

locationLinkId:	1
Quantity:	
value:	25
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	15
locationName:	FRONT COVER (WITH BLEED)
Decorations:	
decorationId:	1
decorationName:	Deboss
Artwork:	
description:	TOYOTA LOGO TBD (NON-OLYMPIC)
instructions:	WE WOULD LIKE LOGO TO BE PLACED AT LOWER LEFT CORNER LIKE EX AMPLE ATTACHED WITH ART.
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	DEBOSS
description:	TOYOTA LOGO LET'S GO PLACES
color:	DEBOSS
Charges:	
chargeId:	923
chargeName:	Run Charge
description:	
chargeType:	Run
unitPrice:	.900
extendedPrice:	
Quantity:	
value:	25
uom:	EA
chargeId:	980
chargeName:	Set Up Charge
description:	
chargeType:	Setup
unitPrice:	60.000
extendedPrice:	
Quantity:	

value:

1

uom:

EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER