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|-----------------|---------|----------------|------------|
| Purchase Order: | 6517886 | Order Date:    | 2021-09-09 |
| Total Amount:   | 948.00  | Currency:      | USD        |
| Is Rush Order:  | Yes     | Payment Terms: | N45        |

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Digital Proof Request:  
required: Yes  
type: Email  
email: teresa.brooks@staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: TERESA BROOKS  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: teresa.brooks@staples.com  
phone: 9133194433

Contact Type: Sales  
attentionTo: BETSY GREEN  
address1: 411 W. ONTARIO #425  
city: CHICAGO  
region: IL  
postalCode: 60654  
country: US

phone: 3128484534

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Order Shipments:

ContactDetails:

companyName: AUSTIN DURHAM  
addressLines: 1250 LEGION DR  
city: ELM GROVE  
state: WI  
postalCode: 531221701  
country: US  
phone: 0000000009

ThirdPartyAccount:

accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 6517886

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-RES-3rd Party Bill SPP Account#: 79V822 \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'\*\*\* --- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

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Order Items:

lineNumber: 1  
description: White/Rita Ballpoint Pen  
lineType: New  
Quantity:  
    value: 2000  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: .474  
lineItemTotal: 948.000  
requestedShipDate: 2021-09-20 10:19:50  
requestedInHandsDate: 2021-09-23 10:19:50  
Program:  
    name: KEMPI  
endCustomerSalesOrder: 022344514  
productId: G1109  
customerProductId: W030-14274  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00G11090WHT  
    customerSupplied: No  
    description: White/Rita Ballpoint Pen  
    locationLinkId: 1

|                           |   |
|---------------------------|---|
| Quantity:                 |   |
| value:                    | 2000  |
| uom:                      | EA  |
| Configuration:            |   |
| preProductionProof:       | No  |
| Locations:                |   |
| locationLinkId:           | 1   |
| locationId:               | 1   |
| locationName:             | Side of Barrel  |
| Decorations:              |   |
| decorationId:             | 1   |
| decorationName:           | Four Color Process  |
| Artwork:                  |   |
| description:              | KEMPER MAINSTREET   |
| Dimensions:               |   |
| geometry:                 | Other   |
| useMaxLocationDimensions: | Yes   |
| Layers:                   |   |
| colorSystem:              | Pms   |
| LayerOrStops:             |   |
| nameOrNumber:             | 540   |
| description:              | AS ON ARTWORK   |
| color:                    | NAVY  |
| nameOrNumber:             | 485   |
| description:              | AS ON ARTWORK   |
| color:                    | RED   |
| fileName:                 | Art   |
| artworkType:              | ProductionReady   |
| fileLocation:             | <a href="https://binated.com/zip/output/9459ca05-18ca-4f00-9885-1114c695f89d">https://binated.com/zip/output/9459ca05-18ca-4f00-9885-1114c695f89d</a> |
| transportMechanism:       | Url   |

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPECIAL ORDER