Purchase Order:	6457811	Order Date:	2021-07-22
Total Amount:	205.50	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Order Contacts:	
Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100
Contact Type:	Expeditor
Account Number:	KC
attentionTo:	NELSON MILLER
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	nelson.miller@staples.com
phone:	9133194757

## Order Shipments: ContactDetails:

ContactDetails:		
companyName:	STAPLES PROMOTIONAL PRODUCTS	
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3	
city:	ORANGE CITY	
state:	IA	
postalCode:	510419678	
country:	US	
email:	GROUP-RECEIVINGLEADS@STAPLES.COM	
phone:	712-737-0528	
ThirdPartyAccount:		

accountNumber: accountName: ContactDetails: attentionTo: addressLines: city: state: postalCode: country: email: phone: shipReferences: packingListRequired: blindShip: allowConsolidation: FreightDetails: carrier: service:

comments:

211A1R STAPLES PROMOTIONAL PRODUCTS, A/P D

STAPLES PROMOTIONAL PRODUCTS, A/P D 7500 West 110th Street Overland Park KS 66210 US InvoicesSPP@Staples.com 913-319-3100 6457811 Yes No No

## UPS

## GROUND

Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions **!!STAPLES PROMO PRODUCT'S PO# must be** entered in 1st REFERENCE FIELD or on the Bill of Lading!!

Order Items:		
lineNumber:		
description:		
lineType:		
Quantity:		
value:		
uom:		
ToleranceDetails:		

## 1

Glacio Pen/Stylus Gun Metal Repeat

150 EA

tolerance: ExactOnly allowPartialShipments: No unitPrice: 1.370 lineItemTotal: 205.500 requestedShipDate: 2021-07-29 12:09:35 Program: name: FNB productId: I128 customerProductId: 2003890360001 lineItemGroupingId: 1 Parts: partGroup: 1 partId: 00I12800GMT customerSupplied: No locationLinkId: 1 Quantity: value: 150 uom: EA Configuration: referenceNumber: 6394202 PurchaseOrder referenceNumberType: preProductionProof: No Locations: locationLinkId: 1 locationId: 1 Side locationName: Decorations: decorationId: decorationName: Screenprint/Silkscreen Artwork: instructions: Decoration Dimensions: max | Layers: colorSystem: Other LayerOrStops: nameOrNumber: white description: white white color: fileName: FNBO HR bw.eps artworkType: ProductionReady fileLocation: Email transportMechanism: Email

deviations are acceptable unless expressly<br/>approved. Do not show your company name on<br/>any information going to the recipient. Do not<br/>include any manufacturer literature in shipment<br/>unless expressly requested. Partial deliveries are<br/>not authorized without prior approval. We<br/>reserve the right to cancel all or in partial<br/>shipments not shipped within time specified for<br/>delivery. Acknowledge and advise immediately if<br/>unable to make shipment as requested.salesChannel:PROGRAM

Please include a copy of the Packing List with order. Please follow all instructions on order. No