

---

Purchase Order:	6394995	Order Date:	2021-06-01
Total Amount:	116.25	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

---

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	KC
attentionTo:	MARILYN HARRENSTIEN
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	Marilyn.Harrenstien@Staples.com
phone:	9133194553

Contact Type:	Sales
attentionTo:	BARBRA DESLAURIERS
address1:	5 WASHINGTON STREET, #A-5
city:	READING
region:	MA
postalCode:	01867
country:	US
phone:	6177979333

---

Order Shipments:

ContactDetails:	
companyName:	KEVIN BACH

addressLines: 10459 RALEIGH RD  
city: SAINT PAUL  
state: MN  
postalCode: 551294202  
country: US  
email: kevin.bach@bsci.com  
phone: 9286071952  
ThirdPartyAccount:  
accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
shipReferences: 6394995  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No  
FreightDetails:  
carrier: UPS  
service: GROUND  
Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* ---FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below---  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

---

Order Items:  
lineNumber: 1  
description: Navy blue/Asia Bamboo Pen  
lineType: New  
Quantity:  
    value: 75  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: 1.550  
lineItemTotal: 116.250  
requestedShipDate: 2021-06-10 11:31:22  
requestedInHandsDate: 2021-06-14 11:31:22  
Program:  
    name: BOSTN  
endCustomerSalesOrder: 021748150  
productId: EC122  
customerProductId: 574663  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00EC1220NVY  
    customerSupplied: No  
    locationLinkId: 1  
    Quantity:  
        value: 75  
        uom: EA  
Configuration:  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId: 6  
    locationName: Side of Barrel  
Decorations:  
    decorationId: 1  
    decorationName: Silk Screened  
    Artwork:  
    description: BOSTN-PRODUCTS THAT GIVE BACK  
Dimensions:  
    geometry: Rectangle  
    useMaxLocationDimensions: No  
    height: .5000

width: 1.4790  
Layers:  
colorSystem: Pms  
LayerOrStops:  
nameOrNumber: 431  
description:  
color:  
fileName: Art  
artworkType: ProductionReady  
fileLocation: <https://designer.artifi.net/Designer/services/GetColorizedVector?accesstoken=sL9XK0sIXGKLMqRor81cyuJG2%2fBGuB%2blCCFp2j9Qzw75jwLris6uNQvFUZWchvRAI5FCimwDrQO4YKw4UqBxF1LYSHYID3EuFC1%2fl3X3VftyIw0Dg9YBixRkhJDO6cHK1cEkC2uixs%2f1ASO4RA5axVrGJdu%2fouEfkY2rsHs56cVADlJ6ZwPsWcSxqB2Ks4v5XDjxrKCFolplBooKTilGF13d45sedvr5hptbr9wojHuatOkS9UNPO6RJ7Er80HL6uWVTw8y7IzfU%2bsyu5FtMV1dLD313HsnSg%2fDXhWuegIj7W0IPtrkDYKnrUzmXf43GDUC866tBozd%2fgVVNtAadLpggSC4SVHl32vdlJ4nuRQdyvM%2fBmybR79%2fcvqadzGZBYwQuErkokA2Sb7bSvqSOjbo8YhPl0TOQH1m48Gf6gOs%3d>  
transportMechanism: Url  
fileName: Virtual  
artworkType: VirtualProof  
fileLocation: <https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&customizedProductId=9906603&angleId=249786&isThumbnail=False>  
transportMechanism: Url

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPPONE