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Purchase Order:	6390672	Order Date:	2021-05-27
Total Amount:	28.75	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	CODY BAUER
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	cody.bauer@staples.com
phone:	7127370712

Contact Type:	Sales
attentionTo:	HOUSE ACCOUNTS-INTERNAL
address1:	7500 W 110TH ST
city:	OVERLAND PARK
region:	KS
postalCode:	66210
country:	US

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Order Shipments:

ContactDetails:

attentionTo:	JEANETTE HOSNER
companyName:	MICHIGAN.COM

addressLines:	160 W FORT ST STE 800
city:	DETROIT
state:	MI
postalCode:	482263700
country:	US
email:	jrhosner@michigan.com
phone:	3132225109
ThirdPartyAccount:	
accountNumber:	79V822
accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	6390672
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	UPS
service:	GROUND
	Under 501 lbs: Ship via: UPS GROUND- COMM-3rd Party Bill SPP Account#: 79V822 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below--- **Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!
comments:	

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Order Items:  
lineNumber: 1  
description: Black/Serena Ballpoint Pen  
lineType: New  
Quantity:  
    value: 125  
    uom: EA  
ToleranceDetails:  
    tolerance: ExactOnly  
allowPartialShipments: No  
unitPrice: .230  
lineItemTotal: 28.750  
requestedShipDate: 2021-06-04 08:45:55  
requestedInHandsDate: 2021-06-04 08:45:55  
Program:  
    name: SPPCO  
endCustomerSalesOrder: 021724295  
productId: G1283  
customerProductId: 576624  
lineItemGroupId: 1  
Parts:  
    partGroup: 1  
    partId: 00G12830BLK  
    customerSupplied: No  
    locationLinkId: 1  
    Quantity:  
        value: 125  
        uom: EA  
Configuration:  
    preProductionProof: No  
Locations:  
    locationLinkId: 1  
    locationId: 4  
    locationName: Side of Barrel  
Decorations:  
    decorationId: 1  
    decorationName: 4-Color Process  
    Artwork:  
    description: SPPCO-STAPLESPROMO.COM  
Dimensions:  
    geometry: Rectangle  
    useMaxLocationDimensions: No  
    height: .6250

width:	2.6470
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	See EPS File
description:	See EPS File
color:	See EPS File
fileName:	Art
artworkType:	ProductionReady
fileLocation:	<a href="https://promolink2.binated.com/decodownloads/output/11924">https://promolink2.binated.com/decodownloads/output/11924</a>
transportMechanism:	Url
fileName:	Virtual
artworkType:	VirtualProof
fileLocation:	<a href="https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=9857780&amp;angleId=226674&amp;isThumbnail=False">https://designer.artifi.net/Designer/Services/GetPreviewImage?websiteId=136&amp;webApiClientKey=5dd78a25-c22d-4ffe-a36e-b803f90702af&amp;customizedProductId=9857780&amp;angleId=226674&amp;isThumbnail=False</a>
transportMechanism:	Url

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

SPPONE