

---

Purchase Order:	6385623	Order Date:	2021-05-24
Total Amount:	384.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

---

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	JEANNIE SCHLICHTE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Jeannie.Schlichte@Staples.com
phone:	7127370608

---

Order Shipments:

ContactDetails:

companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	GROUP-RECEIVINGLEADS@STAPLES.COM
phone:	712-737-0528

ThirdPartyAccount:

accountNumber: 211A1R  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
shipReferences: 6385623  
packingListRequired: Yes  
blindShip: No  
allowConsolidation: No  
FreightDetails:  
carrier: UPS  
service: GROUND  
Under 501 lbs: Ship via: UPS GROUND-COMM-COLLECT Account#: 211A1R \*\*Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.\*\*\* \*\*Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' ---FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below--- \*\*Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!  
comments:

---

Order Items:  
lineNumber: 1  
description: Fabrizio Journal Combo Brown  
lineType: Repeat  
Quantity:  
value: 40  
uom: EA  
ToleranceDetails:

tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	9.600
lineItemTotal:	384.000
requestedShipDate:	2021-06-02 09:53:59
Program:	
name:	RSI
productId:	ST4235
customerProductId:	2002564010001
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4235BRN
customerSupplied:	No
locationLinkId:	s
Quantity:	
value:	40
uom:	EA
Configuration:	
referenceNumber:	6352995
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Centered
Decorations:	
decorationId:	
decorationName:	Deboss
Artwork:	
instructions:	Decoration Dimensions: 2.272" X 2"
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	DEBOSS
description:	DEBOSS
color:	DEBOSS
fileName:	Republic Services S bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email
locationLinkId:	2
locationId:	
locationName:	1 Side

Decorations:  
decorationId:  
decorationName: Laser Engraving  
Artwork:  
instructions: Decoration Dimensions: .734"W X .25"H |  
Layers:  
colorSystem: Other  
LayerOrStops:  
nameOrNumber: LASER ENGRAVE  
description: LASER ENGRAVE  
color: LASER ENGRAVE  
fileName: Republic Services H bw.eps  
artworkType: ProductionReady  
fileLocation: Email  
transportMechanism: Email

---

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM