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Purchase Order:	6312273	Order Date:	2021-03-25
Total Amount:	350.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Digital Proof Request:  
required: Yes  
type: Email  
email: sharon.caldwell@staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: SHARON CALDWELL  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: sharon.caldwell@staples.com  
phone: 9133194402

Contact Type: Sales  
attentionTo: BETSY GREEN  
address1: 411 W. ONTARIO #425  
city: CHICAGO  
region: IL  
postalCode: 60654  
country: US

phone: 3128484534

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Order Shipments:

ContactDetails:

attentionTo: DUKE POOLE CRAIG SCHORP  
companyName: CENVEO  
addressLines: 101 WORKMAN CT  
\*KEMPER AUTO\*  
city: EUREKA  
state: MO  
postalCode: 630251079  
country: US  
phone: 3149662000

ThirdPartyAccount:

accountNumber: 79V822  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 6312273

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS  
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-  
COMM-3rd Party Bill SPP Account#: 79V822  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*  
\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\* \*\*IF 501 TO 8,000 LBS: Route per  
'STAPLES PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX'\*\* --FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below--  
\*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	White/Rita Ballpoint Pen
lineType:	New
Quantity:	
value:	700
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.470
lineItemTotal:	350.000
requestedShipDate:	2021-04-06 10:26:15
requestedInHandsDate:	2021-04-12 10:26:15
Program:	
name:	KEMPI
endCustomerSalesOrder:	021286593
productId:	G1109
customerProductId:	W030-14164
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G11090WHT
customerSupplied:	No
locationLinkId:	1

Quantity:	
value:	700
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	IN LINE WITH CLIP
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	INFINITY KEMPER
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	TIP OF "I"
color:	RED
nameOrNumber:	540
description:	INFINITY
color:	NAVY
nameOrNumber:	423
description:	A KEMPER COMPANY
color:	GREY
fileName:	Infinity AKC S 3sc.eps
artworkType:	
fileLocation:	Email
transportMechanism:	Email
Charges:	
chargeId:	890
chargeName:	Polybag Charge
description:	
chargeType:	Run
unitPrice:	.600
extendedPrice:	
Quantity:	
value:	35
uom:	EA

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.\*\*PLEASE ADD THE FOLLOWING TO EACH PACKING SLIP\*\* F.204846 THANK YOU PLEASE PACKAGE IN BUNDLES OF 20 PENS PER PK. THANK YOU  
SPECIAL ORDER

salesChannel: