
Purchase Order:	6311578	Order Date:	2021-03-24
Total Amount:	14,080.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Digital Proof Request:
required: Yes
type: Email
email: sharon.caldwell@staples.com
lineItemGroupingId: 1

Order Contacts:
Contact Type: Bill
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
comments: All invoices must reflect our PO# TAX EXEMPT
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor
Account Number: KC
attentionTo: SHARON CALDWELL
address1: 7500 West 110th Street
city: Overland Park
region: KS
postalCode: 66210
country: US
email: sharon.caldwell@staples.com
phone: 9133194402

Contact Type: Sales
attentionTo: BETSY GREEN
address1: 411 W. ONTARIO #425
city: CHICAGO
region: IL
postalCode: 60654
country: US

phone: 3128484534

Order Shipments:

ContactDetails:

attentionTo: DUKE POOLE CRAIG SCHORP
companyName: CENVEO
addressLines: 101 WORKMAN CT
KEMPER AUTO
city: EUREKA
state: MO
postalCode: 630251079
country: US
phone: 3149662000

ThirdPartyAccount:

accountNumber: 79V822
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6311578

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: UPS
service: GROUND

comments:

Under 501 lbs: Ship via: UPS GROUND-
COMM-3rd Party Bill SPP Account#: 79V822
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** ---FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!! **ADD TO
PACKING SLIP** F.204837

Order Items:

lineNumber: 1
description: White/Rita Ballpoint Pen
lineType: Reference
Quantity:
 value: 32000
 uom: EA
ToleranceDetails:
 tolerance: ExactOnly
allowPartialShipments: No
unitPrice: .437
lineItemTotal: 14080.000
requestedShipDate: 2021-04-07 17:35:36
requestedInHandsDate: 2021-04-12 17:35:36
referenceSalesQuote: EML 3/18-SHARON
Program:
 name: KEMPI
endCustomerSalesOrder: 021283886
productId: G1109
customerProductId: W030-14164
lineItemGroupingId: 1
Parts:
 partGroup: 1
 partId: 00G11090WHT

customerSupplied:	No
locationLinkId:	1
Quantity:	
value:	32000
uom:	EA
Configuration:	
referenceNumber:	6091408
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	IN LINE WITH CLIP
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	KEMPER AUTO
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Pms
LayerOrStops:	
nameOrNumber:	485
description:	TIP OF K & AUTO
color:	RED
nameOrNumber:	540
description:	KEMPER
color:	NAVY
fileName:	Kemper Auto H 2sc.eps
artworkType:	
fileLocation:	Email
transportMechanism:	Email
Charges:	
chargeId:	890
chargeName:	Polybag Charge
description:	
chargeType:	Run
unitPrice:	.060
extendedPrice:	
Quantity:	
value:	1600
uom:	EA

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested. PLEASE PACKAGE IN BUNDLES OF 20

salesChannel:

SPECIAL ORDER