
Purchase Order:	6204182	Order Date:	2020-12-18
Total Amount:	232.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Digital Proof Request:

required:	Yes
type:	Email
email:	katie.friedel@staples.com
lineItemGroupingId:	1

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	KATIE FRIEDEL
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	katie.friedel@staples.com
phone:	3146923191

Contact Type:	Sales
attentionTo:	LORI WHITE
address1:	1304 CELEBRATION WAY SE
city:	MARBLETON
region:	GA
postalCode:	30126
country:	US

phone: 4048222381

Order Shipments:

ContactDetails:

attentionTo: ATTN: 11856448 SERVICES
companyName: PC NAMETAG
addressLines: 124 HORIZON DR
city: VERONA
state: WI
postalCode: 535931234
country: US
phone: 4045562964

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 6204182

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** --FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below---
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	Red/Veneno Ballpoint Pen
lineType:	New
Quantity:	
value:	300
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.774
lineItemTotal:	232.200
requestedShipDate:	2021-01-06 09:13:28
requestedInHandsDate:	2021-01-13 09:13:28
Program:	
name:	COKE
endCustomerSalesOrder:	020820391
productId:	G1009
customerProductId:	W030-2111
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G10090RED
customerSupplied:	No
locationLinkId:	1

Quantity:	
value:	300
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	1 Side
Decorations:	
decorationId:	1
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	COCA-COLA
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	WHITE
description:	COCA-COLA
color:	WHITE
fileName:	Art
artworkType:	ProductionReady
fileLocation:	https://mb.staplespromoproducts.com:443/p/index.php/webshare/65de0392c9214c36a1090815d6f2b4cd/false/webshare/65de0392c9214c36a1090815d6f2b4cd/coca-cola
transportMechanism:	Url

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER