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Purchase Order:	6154582	Order Date:	2020-11-16
Total Amount:	960.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	DENISE KING
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	Denise.King@Staples.com
phone:	3146923116

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Order Shipments:

ContactDetails:

companyName:	STAPLES PROMOTIONAL PRODUCTS
addressLines:	1520 ALBANY PLACE SE RECEIVING DOCK, DRIVEWAY #3
city:	ORANGE CITY
state:	IA
postalCode:	510419678
country:	US
email:	GROUP-RECEIVINGLEADS@STAPLES.COM
phone:	712-737-0528

ThirdPartyAccount:

accountNumber: 473376300  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
shipReferences: 6154582  
packingListRequired: Yes  
blindShip: No  
allowConsolidation: No  
FreightDetails:  
carrier: FEDEX  
service: GROUND  
Under 501 lbs: Ship via: FEDEX GROUND-  
COMM-COLLECT Account#: 473376300  
\*\*Transporting hazardous materials or  
dangerous goods are to be shipped on the  
vendor's freight acct and conform to IATA and/or  
PHMSA Regs. Power banks are classified as  
standalone batteries a HazMat item The safe  
transport of hazardous material and dangerous  
goods contents is the legal responsibility of the  
Shipper. Vendor shall bill SPP their discounted  
freight-published rates will not be accepted.\*\*\*  
\*\*\*Haz Mat shipping directions supersede any  
other directions if shipping Haz Mat/Dangerous  
Goods\*\*\* \*\*If 501 to 8,000 LBS: Route per 'SPP  
LTL ROUTING MATRIX.xlsx' -->FREIGHT  
TERMS ARE 3RD PARTY BILL: Please see  
address below<-- \*\*Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
REFERENCE FIELD or on the Bill of Lading!!

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Order Items:  
lineNumber: 1  
description: Ashbury Dual Pocket Backpack Gray  
lineType: Repeat  
Quantity:  
value: 100  
uom: EA  
ToleranceDetails:

tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	9.600
lineItemTotal:	960.000
requestedShipDate:	2020-11-25 14:11:59
Program:	
name:	PBA
productId:	BG102
customerProductId:	2003134570001
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00BG1020GRY
customerSupplied:	No
locationLinkId:	1
Quantity:	
value:	100
uom:	EA
Configuration:	
referenceNumber:	6127690
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	13
locationName:	Center front top pocket
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
instructions:	Decoration Dimensions: 3" wide
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	Black
description:	Black
color:	Black
fileName:	PNC Bank bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM