Purchase Order: 6147230 Order Date: 2020-11-10

Total Amount: 344.25 Currency: USD Is Rush Order: No Payment Terms: N45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: SL

attentionTo: DENISE KING

address1: 8610 Page Ave, Suite A

city: St. Louis region: MO postalCode: 63114 country: US

email: Denise.King@Staples.com

phone: 3146923116

Order Shipments:

ContactDetails:

companyName: NOVA Marketing Services, LLC addressLines: 11522 ROCK ISLAND COURT

city: MARYLAND HEIGHTS

state: MO

postalCode: 630433522

country: US

email: LBEAN@NOVAMKTG.COM

phone: 314-993-3525

ThirdPartyAccount:

accountNumber: 473376300

accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: addressLines: 7500 West 110th Street city: Overland Park state: KS postalCode: 66210 country: US email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 6147230 packingListRequired: Yes blindShip: No allowConsolidation: No FreightDetails: **FEDEX** carrier: **GROUND** service: Under 501 lbs: Ship via: FEDEX GROUND-COMM-3rd Party Bill SPP Account#: 473376300 **Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted.*** comments: ***Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods*** **If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' -->FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below <-- **Over 8.000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!! Order Items: lineNumber: 1 description: Melody Two-Tone Pen Dark Blue lineType: Repeat Quantity: value: 85 EA uom: ToleranceDetails:

ExactOnly

tolerance:

allowPartialShipments: No unitPrice: 4.050 lineItemTotal: 344.250 requestedShipDate: 2020-11-17 14:22:05 Program: name: **AHAPD** productId: G3034 customerProductId: 2003448860001 lineItemGroupingId: 1 Parts: partGroup: 1 00G30340DBL partId: customerSupplied: No locationLinkId: 1 Quantity: value: 85 EA uom: Configuration: referenceNumber: 5387636 referenceNumberType: PurchaseOrder preProductionProof: No Locations: locationLinkId: 1 locationId: locationName: In Line With Clip Decorations: decorationId: decorationName: Silk Screened Artwork: instructions: Decoration Dimensions: MAX | Layers: colorSystem: Other LayerOrStops: nameOrNumber: White description: White color: White fileName: Ascension Tech R bw.eps artworkType: ProductionReady fileLocation: **Email**

Email

transportMechanism:

Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

PROGRAM