
Purchase Order:	6145616	Order Date:	2020-11-09
Total Amount:	232.80	Currency:	USD
Is Rush Order:	Yes	Payment Terms:	N45

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	NIKI EATON
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	niki.eaton@staples.com
phone:	3146923178

Contact Type:	Sales
attentionTo:	CRICKET ALLEN
address1:	1503 SAHARA DRIVE
city:	CROSBY
region:	TX
postalCode:	77532
country:	US
phone:	7134108053

Order Shipments:

ContactDetails:	
attentionTo:	AUDREY HENDERSON

companyName: CONOCOPHILLIPS
addressLines: 16930 PARK ROW DR
SP1-18-S055
city: HOUSTON
state: TX
postalCode: 77084
country: US
email: Audrey.E.Henderson@conocophillips.com
phone: 5555555555
ThirdPartyAccount:
accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100
shipReferences: 6145616
packingListRequired: Yes
blindShip: Yes
allowConsolidation: No
FreightDetails:
carrier: FEDEX
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
COMM-3rd Party Bill SPP Account#: 473376300
**Transporting hazardous materials or
dangerous goods are to be shipped on the
vendor's freight acct and conform to IATA and/or
PHMSA Regs. Power banks are classified as
standalone batteries a HazMat item The safe
transport of hazardous material and dangerous
goods contents is the legal responsibility of the
Shipper. Vendor shall bill SPP their discounted
freight-published rates will not be accepted.**
**Haz Mat shipping directions supersede any
other directions if shipping Haz Mat/Dangerous
Goods** **IF 501 TO 8,000 LBS: Route per
'STAPLES PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX'** -->FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below<--
**Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	White/Alti Stylus/Pen
lineType:	Repeat
Quantity:	
value:	200
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	1.134
lineItemTotal:	232.800
requestedShipDate:	2020-11-11 14:04:31
requestedInHandsDate:	2020-11-13 14:04:31
Program:	
name:	COPH
endCustomerSalesOrder:	020550376
productId:	I136
customerProductId:	W095-3325
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00I13600WHIT
customerSupplied:	No
locationLinkId:	1

Quantity:	
value:	200
uom:	EA
Configuration:	
referenceNumber:	5564151
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	5
locationName:	1 Side
Decorations:	
decorationId:	1
decorationName:	Laser Engraving
Artwork:	
description:	CONOCOPHILLIPS
instructions:	PLEASE PACKAGE THESE IN 40 PACKS OF 5. RUSH ORDER, MUST DELIVER NO LATER THAN FRIDAY THE 13TH.
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Charges:	
chargeId:	821
chargeName:	Packaging Per Item Charge
description:	
chargeType:	Run
unitPrice:	.150
extendedPrice:	
Quantity:	
value:	40
uom:	EA

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	1PECIAL ORDER