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Purchase Order:	6139497	Order Date:	2020-11-03
Total Amount:	0.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	NICOLE AYERS
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	nicole.ayers@staples.com
phone:	7127370996

Contact Type:	Sales
attentionTo:	LIZZIE MASKE
address1:	665 WEST NORTH AVE, SUITE 200
city:	LOMBARD
region:	IL
postalCode:	60148
country:	US
phone:	3194313900

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Order Shipments:

ContactDetails:	
companyName:	MAGGIE NORMAN

addressLines: 2631 W CHICAGO AVE APT 4  
city: CHICAGO  
state: IL  
postalCode: 606228155  
country: US  
phone: 5555555555

ThirdPartyAccount:  
accountNumber: 473376300  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D  
ContactDetails:  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 6139497  
packingListRequired: Yes  
blindShip: Yes  
allowConsolidation: No

FreightDetails:  
carrier: FEDEX  
service: GROUND-RES  
Under 501 lbs: Ship via: FEDEX GROUND-RES-3rd Party Bill SPP Account#: 105059965  
Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted. Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods  
IF 501 TO 8,000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX' -- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below --  
Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

comments:

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Order Items:	
lineNumber:	1
description:	Navy blue/Neoskin Hard Cover Journal Item: NEOSKIN HARD COVER JOURNAL Item Color: NAVY BLUE
lineType:	New
Quantity:	
value:	1
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.000
lineItemTotal:	.000
requestedShipDate:	2020-11-05 16:26:45
requestedInHandsDate:	2020-11-11 16:26:45
Program:	
name:	QLGMI
endCustomerSalesOrder:	020519336
productId:	ST4143
customerProductId:	D030-9067
lineItemGroupId:	1
Parts:	
partGroup:	1
partId:	00ST4143NVY
customerSupplied:	No
Quantity:	
value:	1
uom:	EA
Configuration:	
preProductionProof:	No

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Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SAMPLE