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Purchase Order:	5950706	Order Date:	2020-05-04
Total Amount:	620.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	OC
attentionTo:	JEANNIE SCHLICHTE
address1:	1520 Albany Place SE
city:	Orange City
region:	IA
postalCode:	51041
country:	US
email:	Jeannie.Schlichte@Staples.com
phone:	7127370608

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Order Shipments:

ContactDetails:

companyName:	NOVA Marketing Services, LLC
addressLines:	11522 ROCK ISLAND COURT
city:	MARYLAND HEIGHTS
state:	MO
postalCode:	63043
country:	US
email:	LBEAN@NOVAMKTG.COM
phone:	314-993-3525
ThirdPartyAccount:	
accountNumber:	473376300

accountName:	STAPLES PROMOTIONAL PRODUCTS, A/P D
ContactDetails:	
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines:	7500 West 110th Street
city:	Overland Park
state:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
shipReferences:	5950706
packingListRequired:	Yes
blindShip:	No
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	GROUND
	Under 501 lbs: Ship via: FEDEX GROUND- COMM-3rd PARTY BILL Account#: 473376300 Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classified as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight- published rates will not be accepted. Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods If 501 to 8,000 LBS: Route per 'SPP LTL ROUTING MATRIX.xlsx' -- FREIGHT TERMS ARE 3RD PARTY BILL: Please see address below -- Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st REFERENCE FIELD or on the Bill of Lading!!
comments:	

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Order Items:	
lineNumber:	1
description:	Bruno Ballpoint Pen Green
lineType:	New
Quantity:	
value:	400
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly

allowPartialShipments:	No
unitPrice:	1.550
lineItemTotal:	620.000
requestedShipDate:	2020-05-13 07:40:53
Program:	
name:	ADMID
productId:	G3001
customerProductId:	2003700550001
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G30010GRN
customerSupplied:	No
locationLinkId:	1
Quantity:	
value:	400
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	Enlarged Area Side of Barrel
Decorations:	
decorationId:	1
decorationName:	Laser Engraved
Artwork:	
instructions:	Decoration Dimensions: Max
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	LASER ENGRAVE
description:	LASER ENGRAVE
color:	LASER ENGRAVE
fileName:	ADM HR bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transportMechanism:	Email

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel:

PROGRAM