Purchase Order: 5896004 Order Date: 2020-03-03

Total Amount: 186.25 Currency: USD Is Rush Order: No Payment Terms: N45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: SL

attentionTo: BOBBIE WEISS

address1: 8610 Page Ave, Suite A

city: St. Louis region: MO postalCode: 63114 country: US

email: Bobbie.Weiss@Staples.com

phone: 3146923043

Contact Type: Sales

attentionTo: DALE WOLF

address1: 8610 Page Ave, Suite A

city: St. Louis

region: MO postalCode: 63114 country: US

Order Shipments:

ContactDetails:

attentionTo: LINDSAY DEAN

companyName: BRANDSAFWAY SOLUTIONS LLC

addressLines: 3236 HIGHWAY 20 city: **DECATUR** state: AI. 356017634 postalCode: country: US email: lkdean@brandsafway.com phone: 2054400519 ThirdPartyAccount: accountNumber: 473376300 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 5896004 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: carrier: **FEDEX** service: **GROUND** Under 501 lbs: Ship via: FEDEX GROUND-COMM-3rd PARTY BILL Account#: 473376300 Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freightpublished rates will not be accepted. Haz Mat comments: shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods IF 501 TO 8.000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX' -- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below --Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items: lineNumber: description: Spiral Memo Book BLACK Quantity: 125 value: uom: EΑ ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: 1.490 lineItemTotal: 186.250 requestedShipDate: 2020-03-12 08:35:59 Program: **BRNDS** name: endCustomerSalesOrder: 019305963 productId: ST37 2003142440001 customerProductId: lineItemGroupingId: 1 Parts: partGroup: 00ST3700BLK partId: customerSupplied: No locationLinkId: 1 Quantity: 125 value: uom: EΑ Configuration: referenceNumber: 5828078 PurchaseOrder referenceNumberType: preProductionProof: No Locations: locationLinkId: 1 locationId: locationName: Centered on Front Decorations: decorationId: decorationName: Silk Screened Artwork: instructions: Decoration Dimensions: Max | Layers: colorSystem: Other LayerOrStops: nameOrNumber: WHITE

description:	WHITE
color:	WHITE
fileName:	Brand Safway bw.eps
artworkType:	ProductionReady
fileLocation:	Email
transport Mechanism:	Email
Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel: PROGRAM