
Purchase Order:	5895498	Order Date:	2020-03-02
Total Amount:	106.20	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

Digital Proof Request:

required:	Yes
type:	Email
email:	Jeanette.Manrique@Staples.com
lineItemGroupingId:	1

Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	TOR
attentionTo:	JEANETTE MANRIQUE
address1:	400 Pendant Dr., Unit B
city:	Mississauga
region:	ON
postalCode:	L5T2W6
country:	US
email:	Jeanette.Manrique@Staples.com
phone:	2896958365

Contact Type:	Sales
attentionTo:	MARA O'DONNELL
address1:	KJKJKJ
address2:	KJKJ
city:	KJKJ
region:	KJ
postalCode:	545454

country: US
phone: 5455454

Order Shipments:

ContactDetails:

attentionTo: HOLLY NAPOLITANO
companyName: AIR CANADA
addressLines: 19 MEROKE TRL DEPT ID#0464
city: PORT JEFFERSON
state: NY
postalCode: 117771407
country: US
phone: 6318750158

ThirdPartyAccount:

accountNumber: 473376300
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D
addressLines: 7500 West 110th Street
city: Overland Park
state: KS
postalCode: 66210
country: US
email: InvoicesSPP@Staples.com
phone: 913-319-3100

shipReferences: 5895498

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX
service: GROUND-RES

comments:

Under 501 lbs: Ship via: FEDEX GROUND-
RES-3rd PARTY BILL Account#: 473376300
Transporting hazardous materials or dangerous
goods are to be shipped on the vendor's freight
acct and conform to IATA and/or PHMSA Regs.
Power banks are classified as standalone
batteries a HazMat item The safe transport of
hazardous material and dangerous goods
contents is the legal responsibility of the Shipper.
Vendor shall bill SPP their discounted freight-
published rates will not be accepted. Haz Mat
shipping directions supersede any other
directions if shipping Haz Mat/Dangerous Goods
IF 501 TO 8,000 LBS: Route per 'STAPLES
PROMO PRODUCTS LTL ROUTING
MATRIX.XLSX' -- FREIGHT TERMS ARE 3RD
PARTY BILL: Please see billing address below --
Over 8,000 LBS: Email
freightrouting@staples.com 48 hours prior to
shpg for Routing Instructions !!STAPLES PROMO
PRODUCT'S PO# must be entered in 1st
Reference Field or on Bill of Lading!!

Order Items:

lineNumber:	1
description:	BLACK/Donald Ballpoint Pen
lineType:	New
Quantity:	
value:	300
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.354
lineItemTotal:	106.200
requestedShipDate:	2020-03-09 15:31:30
requestedInHandsDate:	2020-03-10 15:31:30
Program:	
name:	AIRCN
endCustomerSalesOrder:	019303883
productId:	G1254
customerProductId:	W030-12515
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G12540BLK
customerSupplied:	No
locationLinkId:	1

Quantity:	
value:	300
uom:	EA
Configuration:	
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	
locationName:	Center
Decorations:	
decorationId:	
decorationName:	Screenprint/Silkscreen
Artwork:	
description:	Screenprint/Silkscreen
instructions:	red horizontal air canada logo
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	BLACK
description:	AIR CANADA TEXT
color:	BLACK
nameOrNumber:	1795
description:	LOGO
color:	RED

Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER