Purchase Order: 5876818 Order Date: 2020-02-18

Total Amount: 3.11 Currency: USD Is Rush Order: Yes Payment Terms: N45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: KC

attentionTo: KELLY DUNCAN

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: kelly.duncan@staples.com

phone: 7127370689

Contact Type: Sales

attentionTo: GINA RINEY

address1: 645 SIMMONS AVE

city: ST LOUIS

region: MO
postalCode: 63122
country: US

phone: 9133194668

Order Shipments:

ContactDetails:

attentionTo: GALE SCHROTENBOER

companyName:	SCOTT & MILLER GROUP
addressLines:	816 S HAMILTON ST
city:	SAGINAW
state:	MI
postalCode:	486021596
country:	US
phone:	555555555
ThirdPartyAccount:	
accountNumber:	144565037
accountName:	GINA RINEY SAMPLE ACCOUNT
ContactDetails:	
addressLines:	816 S HAMILTON ST
city:	SAGINAW
state:	MI
postalCode:	486021596
country:	US
email:	gale@scottandmiller.com
phone:	555555555
shipReferences:	5876818
packingListRequired:	Yes
blindShip:	Yes
allowConsolidation:	No
FreightDetails:	
carrier:	FEDEX
service:	STANDARD OVRNT
comments:	Ship via: FEDEX STANDARD OVRNT-COMM-3rd PARTY BILL Account#: 144565037 Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freight-published rates will not be accepted. Haz Mat shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods!! CUST PO # must be entered in FIRST Reference Field or on Bill of Lading!! IF ORDER IS LARGE ENOUGH TO PALLETIZE, CONTACT FREIGHTROUTING@STAPLES.COM FOR INSTRUCTIONS
Order Items: lineNumber:	1
TITIOT (CITIDOI)	ı

Gunmetal/Willow Ballpoint Pen Item: WILLOW description: BALLPOINT PEN Item Color: GUNMETAL lineType: New Quantity: value: 1 uom: EA ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: 1.554 lineItemTotal: 1.554 requestedShipDate: 2020-02-19 15:37:24 requested In Hands Date:2020-02-20 15:37:24 Program: name: **QGRMS** endCustomerSalesOrder: 019227933 productId: G3106 customerProductId: W020-8828 lineItemGroupingId: 1 Parts: partGroup: 1 partId: 00G3106GMT customerSupplied: No locationLinkId: 1 Quantity: value: 1 EΑ uom: Configuration: preProductionProof: No lineNumber: 2 Silver/Willow Ballpoint Pen Item: WILLOW description: BALLPOINT PEN Item Color: SILVER lineType: New Quantity: value: 1 EΑ uom: ToleranceDetails: tolerance: ExactOnly allowPartialShipments: No unitPrice: 1.554 lineItemTotal: 1.554 requestedShipDate: 2020-02-19 15:37:24 requested In Hands Date:2020-02-20 15:37:24 Program:

QGRMS name: endCustomerSalesOrder: 019227933 productId: G3106 customerProductId: W020-8828 lineItemGroupingId: 2 Parts: partGroup: 1 00G31060SLV partId: customerSupplied: No locationLinkId: 2 Quantity: value: 1 EA uom: Configuration: preProductionProof: No Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not

include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

SAMPLE salesChannel:

Terms And Conditions: