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Purchase Order:	5875389	Order Date:	2020-02-18
Total Amount:	720.00	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Digital Proof Request:

required:	Yes
type:	Email
email:	kyra.bradley@staples.com
lineItemGroupingId:	1

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Order Contacts:

Contact Type:	Bill
Account Name:	STAPLES PROMOTIONAL PRODUCTS, A/P D
attentionTo:	STAPLES PROMOTIONAL PRODUCTS, A/P D
address1:	7500 West 110th Street
city:	Overland Park
region:	KS
postalCode:	66210
country:	US
email:	InvoicesSPP@Staples.com
phone:	913-319-3100
comments:	All invoices must reflect our PO# TAX EXEMPT 04-3390816 A/P Phone: 913-319-3100

Contact Type:	Expeditor
Account Number:	SL
attentionTo:	KYRA BRADLEY
address1:	8610 Page Ave, Suite A
city:	St. Louis
region:	MO
postalCode:	63114
country:	US
email:	kyra.bradley@staples.com
phone:	3146923021

Contact Type:	Sales
attentionTo:	DONNA ARMSTRONG
address1:	70 22ND AVE
city:	SAN FRANCISCO
region:	CA
postalCode:	94121
country:	US

phone: 4158764427

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Order Shipments:

ContactDetails:

attentionTo: STEPHANIE CHOULJIAN  
companyName: VISA INC  
addressLines: 325 7TH ST NW STE 800  
city: WASHINGTON  
state: DC  
postalCode: 200042801  
country: US  
email: schoulji@visa.com  
phone: 2024194117

ThirdPartyAccount:

accountNumber: 473376300  
accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D

ContactDetails:

attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
addressLines: 7500 West 110th Street  
city: Overland Park  
state: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100

shipReferences: 5875389

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND

comments:

Under 501 lbs: Ship via: FEDEX GROUND-  
COMM-3rd PARTY BILL Account#: 473376300  
Transporting hazardous materials or dangerous  
goods are to be shipped on the vendor's freight  
acct and conform to IATA and/or PHMSA Regs.  
Power banks are classified as standalone  
batteries a HazMat item The safe transport of  
hazardous material and dangerous goods  
contents is the legal responsibility of the Shipper.  
Vendor shall bill SPP their discounted freight-  
published rates will not be accepted. Haz Mat  
shipping directions supersede any other  
directions if shipping Haz Mat/Dangerous Goods  
IF 501 TO 8,000 LBS: Route per 'STAPLES  
PROMO PRODUCTS LTL ROUTING  
MATRIX.XLSX' -- FREIGHT TERMS ARE 3RD  
PARTY BILL: Please see billing address below --  
Over 8,000 LBS: Email  
freightrouting@staples.com 48 hours prior to  
shpg for Routing Instructions !!STAPLES PROMO  
PRODUCT'S PO# must be entered in 1st  
Reference Field or on Bill of Lading!!

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Order Items:

lineNumber:	1
description:	Gray/Aqua Journal Combo
lineType:	Reference
Quantity:	
value:	100
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	7.200
lineItemTotal:	720.000
requestedShipDate:	2020-02-24 06:40:23
requestedInHandsDate:	2020-02-27 06:40:23
Program:	
name:	VISA
endCustomerSalesOrder:	019222946
productId:	EC3572
customerProductId:	D020-3525
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00EC3572GRY
customerSupplied:	No
locationLinkId:	1

Quantity:	
value:	100
uom:	EA
Configuration:	
referenceNumber:	5214450
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	2
locationName:	In Line With Clip
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
description:	Silk Screened
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	BLACK
description:	IMPRINT
color:	BLACK

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Terms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.
salesChannel:	SPECIAL ORDER