Purchase Order: 5821435 Order Date: 2020-01-07

Total Amount: 123.90 Currency: USD Is Rush Order: No Payment Terms: N45

Order Contacts:

Contact Type: Bill

Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D

address1: 7500 West 110th Street

city: Overland Park

region: KS
postalCode: 66210
country: US

email: InvoicesSPP@Staples.com

phone: 913-319-3100

comments:

All invoices must reflect our PO# TAX EXEMPT

04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor

Account Number: SL

attentionTo: PATTI WHALEY

address1: 8610 Page Ave, Suite A

city: St. Louis region: MO postalCode: 63114 country: US

email: Patti.Whaley@Staples.com

phone: 3148125853

Contact Type: Sales

attentionTo: MATT INNES

address1: 7500 WEST 110TH ST city: OVERLAND PARK

region: KS
postalCode: 66210
country: US

Order Shipments:

ContactDetails:

attentionTo: ASHLEY SILBER companyName: LAND O'LAKES

addressLines: 1200 COUNTY ROAD F W city: ARDEN HILLS state: MN postalCode: 551122921 country: US email: AKSilber@landolakes.com 0000000009 phone: ThirdPartyAccount: accountNumber: 473376300 accountName: STAPLES PROMOTIONAL PRODUCTS, A/P D ContactDetails: attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D addressLines: 7500 West 110th Street city: Overland Park KS state: postalCode: 66210 US country: email: InvoicesSPP@Staples.com phone: 913-319-3100 shipReferences: 5821435 packingListRequired: Yes blindShip: Yes allowConsolidation: No FreightDetails: **FEDEX** carrier: service: **GROUND** Under 501 lbs: Ship via: FEDEX GROUND-COMM-3rd PARTY BILL Account#: 473376300 Transporting hazardous materials or dangerous goods are to be shipped on the vendor's freight acct and conform to IATA and/or PHMSA Regs. Power banks are classfied as standalone batteries a HazMat item The safe transport of hazardous material and dangerous goods contents is the legal responsibility of the Shipper. Vendor shall bill SPP their discounted freightpublished rates will not be accepted. Haz Mat comments: shipping directions supersede any other directions if shipping Haz Mat/Dangerous Goods IF 501 TO 8.000 LBS: Route per 'STAPLES PROMO PRODUCTS LTL ROUTING MATRIX.XLSX' -- FREIGHT TERMS ARE 3RD PARTY BILL: Please see billing address below --Over 8,000 LBS: Email freightrouting@staples.com 48 hours prior to shpg for Routing Instructions !!STAPLES PROMO PRODUCT'S PO# must be entered in 1st Reference Field or on Bill of Lading!!

Order Items:	
lineNumber:	1
description:	BLACK/Pamela Ballpoint Pen
lineType:	Repeat
Quantity:	
value:	350
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	.354
lineItemTotal:	123.900
requestedShipDate:	2020-01-17 09:12:10
requestedInHandsDate:	2020-01-22 09:12:10
Program:	
name:	LANDO
endCustomerSalesOrder:	019016212
productId:	G1285
customerProductId:	W020-6482
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00G12850BLK
customerSupplied:	No
locationLinkId:	1
Quantity:	
value:	350
uom:	EA
Configuration:	
referenceNumber:	5740284
referenceNumberType:	PurchaseOrder
preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	3
locationName:	Enlarged Imprint Area
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
description:	Silk Screened
Dimensions:	
geometry:	Other

useMaxLocationDimensions: Layers:	Yes
colorSystem: LayerOrStops:	Other
nameOrNumber:	BLACK
description: color:	ALL BLACK
Гerms And Conditions:	Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

SPECIAL ORDER

salesChannel: