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Purchase Order:	5787724	Order Date:	2019-12-09
Total Amount:	127.89	Currency:	USD
Is Rush Order:	No	Payment Terms:	N45

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Digital Proof Request:  
required: Yes  
type: Email  
email: shari.liebenthal@staples.com  
lineItemGroupingId: 1

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Order Contacts:  
Contact Type: Bill  
Account Name: STAPLES PROMOTIONAL PRODUCTS, A/P D  
attentionTo: STAPLES PROMOTIONAL PRODUCTS, A/P D  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: InvoicesSPP@Staples.com  
phone: 913-319-3100  
comments: All invoices must reflect our PO# TAX EXEMPT  
04-3390816 A/P Phone: 913-319-3100

Contact Type: Expeditor  
Account Number: KC  
attentionTo: SHARI LIEBENTHAL  
address1: 7500 West 110th Street  
city: Overland Park  
region: KS  
postalCode: 66210  
country: US  
email: shari.liebenthal@staples.com  
phone: 4198612110

Contact Type: Sales  
attentionTo: TODD MCDERMOTT  
address1: 7500 W 110TH ST  
city: OVPK  
region: KS  
postalCode: 66210  
country: US

phone: 9133194668

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Order Shipments:

ContactDetails:

attentionTo: LAURIE RIEGER  
companyName: UPMC EAST  
addressLines: 2775 MOSSIDE BLVD  
2ND FLOOR, ROOM 2242  
city: MONROEVILLE  
state: PA  
postalCode: 151462760  
country: US  
phone: 5555555555

ThirdPartyAccount:

accountNumber: 525497887  
accountName: UPMC EDI TAX EXEMPT

ContactDetails:

addressLines: 2775 MOSSIDE BLVD  
2ND FLOOR, ROOM 2242  
city: MONROEVILLE  
state: PA  
postalCode: 151462760  
country: US  
email: riegerl@upmc.edu  
phone: 5555555555

shipReferences: 0007253791

packingListRequired: Yes

blindShip: Yes

allowConsolidation: No

FreightDetails:

carrier: FEDEX  
service: GROUND

comments:

Ship via: FEDEX GROUND-COMM-3rd PARTY  
BILL Account#: 525497887 Transporting  
hazardous materials or dangerous goods are to  
be shipped on the vendor's freight acct and  
conform to IATA and/or PHMSA Regs. Power  
banks are classified as standalone batteries a  
HazMat item The safe transport of hazardous  
material and dangerous goods contents is the  
legal responsibility of the Shipper. Vendor shall  
bill SPP their discounted freight-published rates  
will not be accepted. Haz Mat shipping directions  
supersede any other directions if shipping Haz  
Mat/Dangerous Goods !! CUST PO # must be  
entered in FIRST Reference Field or on Bill of  
Lading !! IF ORDER IS LARGE ENOUGH TO  
PALLETIZE, CONTACT  
FREIGHTROUTING@STAPLES.COM FOR  
INSTRUCTIONS

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Order Items:

lineNumber:	1
description:	Red/Xander Resistance Band
lineType:	New
Quantity:	
value:	63
uom:	EA
ToleranceDetails:	
tolerance:	ExactOnly
allowPartialShipments:	No
unitPrice:	2.030
lineItemTotal:	127.890
requestedShipDate:	2019-12-23 08:47:29
requestedInHandsDate:	2019-12-30 08:47:29
Program:	
name:	UPMC
endCustomerSalesOrder:	018873159
productId:	HW103
customerProductId:	S215-8217
lineItemGroupingId:	1
Parts:	
partGroup:	1
partId:	00HW1030RED
customerSupplied:	No
locationLinkId:	1
Quantity:	
value:	63
uom:	EA

Configuration:

preProductionProof:	No
Locations:	
locationLinkId:	1
locationId:	1
locationName:	Bridge Center
Decorations:	
decorationId:	1
decorationName:	Silk Screened
Artwork:	
description:	Silk Screened
Dimensions:	
geometry:	Other
useMaxLocationDimensions:	Yes
Layers:	
colorSystem:	Other
LayerOrStops:	
nameOrNumber:	WHITE
description:	LOGO
color:	WHITE

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Terms And Conditions:

Please include a copy of the Packing List with order. Please follow all instructions on order. No deviations are acceptable unless expressly approved. Do not show your company name on any information going to the recipient. Do not include any manufacturer's literature in shipment unless expressly requested. Partial deliveries are not authorized without prior approval. We reserve the right to cancel all or in partial shipments not shipped within time specified for delivery. Acknowledge and advise immediately if unable to make shipment as requested.

salesChannel: SPECIAL ORDER